



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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|--|--------------------------|---|----------------|
| Name of operator The Petitcodiac Boys & Girls Club Inc. | Licence Number 394034 | Inspection Date July 26, 2023 | |
| Facility Name Petitcodiac Boys & Girls Club's Early Learning Centre | | Telephone Number (506) 756-2841 | |
| Address 45 Corey Avenue Petitcodiac NB E4Z 4G3 | | | |
| Name of Early Learning and Childcare Licensing Staff Sophie Powers | | Position Title Quality Assurance Monitor | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |

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| <p>General Comments</p> <p>Monitoring inspection conducted. Ratio was respected at the time of the visit. QA monitor verified :</p> <ul style="list-style-type: none"> - Administrative records maintain on site. - Incident records. - Indoor play area materials and equipment. - If children's personal belongings are easily accessible, labelled with the name of the child, only used for the intended child and stored separately for each child. <p>During the visit, the children were playing outdoors, enjoying the nice weather before the heat. The infants were playing indoors and eating snack. Positive interactions were observed between the educators and the children.</p> <p>QA monitor had a discussion with the staff in charge regarding the staff attendance records. The facility must have a system in place to track the attendance of all staff members. The facility has a time sheet system, but QA monitor recommend a system that staff can sign in and sign out every day. All required records and documents must be maintained for a year.</p> |
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original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

July 26, 2023

Date

original signed by
Amy Lounsbury

Signature of Operator/Designate

July 26, 2023

Date