

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Petitcodiac Boys & Girls Club Inc.	Licence Number 394034	Inspection Date February 16, 2023	
Facility Name Petitcodiac Boys & Girls Club's Early Learning Centre		Telephone Number (506) 756-2841	
Address 45 Corey Avenue Petitcodiac NB E4Z 4G3			
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Feb 23, 2023	
Comments: All members of the Board of Directors have not obtained a CRC or VSC as the case may be. Checks are required immediately in accordance with the Regulations, as communicated on Sept 2, 2022. Checks must be placed in their files at the facility and copies submitted to the Department to confirm compliance.			
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Feb 23, 2023	
Comments: Eligible members of the Board of Directors have not obtained a SD check. Checks are required immediately in accordance with the Regulations, as communicated on Sept 2, 2022. Checks must be placed in their files at the facility and copies submitted to the Department to confirm compliance.			
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Feb 23, 2023	
Comments: A staff member's VSC check was due to be completed before February 13, 2023. Administrator states that the staff member has gone to the RCMP detachment several times, prior to Feb 13th, however the office was closed. The staff member must obtain the VSC check immediately. A copy must be placed in their file and emailed to the QA Monitor to confirm compliance.			
29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards.	29	Feb 16, 2023	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The QA Monitor stepped into the infant outdoor play area and the walkway into the play area is covered in ice. Traffic areas must be kept free from accumulation of ice.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Feb 16, 2023	
Comments: Ice accumulation was observed in the infant outdoor play area. Area must be kept free of hazards.			

General Comments

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

February 16, 2023

Date

original signed by
Melissa Golding

Signature of Operator/Designate

February 16, 2023

Date