

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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| Name of operator Malcolm and Debbie Fisher | Licence Number 360022 | Inspection Date May 28, 2025 | |
| Facility Name The Spotted Toad Day Care | | Telephone Number (506) 536-1498 | |
| Address 19 Charlotte Street Sackville NB E4L 3T2 | | | |
| Name of Early Learning and Childcare Licensing Staff Celina Boudreau Chiasson | | Position Title Quality Assurance Monitor | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |
| 11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate. | 11(b) | Jun 11, 2025 | |
| Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member has an ECE course from a college that is not recognized for licensing requirements (after referring to appendix 25 of the operator's manual). The operator must contact the Training Recognition and Exemption Department to verify if the ECE is recognized/exempt. If not, the staff member must be enrolled in the Introduction to ECE course. The proof that the ECE is recognized/exempt or the proof of enrollment in the Introduction to ECE course if needed of the staff member in question may be sent to the Quality Assurance Monitor via email once received. | | | |
| 12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member. | 12(2) | Jun 04, 2025 | |
| Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member has a vulnerable sector check in their staff file but did not have the criminal records check. Each staff member must have obtained a criminal records check and the vulnerable sector check prior to employment. The staff member in question was not on site during the renewal inspection and was contacted to obtain a criminal records check before coming on site. The staff member in question must obtain a criminal records check before being permitted on site. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. | 24(1)(b)(ii) | Jun 11, 2025 | May 28, 2025 |
| Comments: During the renewal inspection, the Quality Assurance Monitor observed that 1 out of 5 child records verified is missing the name, address and telephone number of the medical practitioner. All child records must include the name, address and telephone number of the medical practitioner. The administrator immediately contacted the parents of the child in question, and the information was added to the child's record. Deficiency is now compliant | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be. | 24(1)(c)(v) | Jun 04, 2025 | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|---|--------------|----------------------|----------------|
| Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member has a copy of the vulnerable sector check records in their staff file but did not have a copy of the criminal records check. The staff member in question must obtain a criminal records check, and a copy must be placed in the staff file. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development. | 24(1)(c)(vi) | May 28, 2025 | May 28, 2025 |
| Comments: During the renewal inspection, the Quality Assurance Monitor observed that one staff member file is missing a copy of a check with Social Development. All staff member files must include a copy of a check with Social Development. The administrator immediately inserted a copy of the check with Social Development of the staff member in question in their file. Deficiency is now compliant | | | |

| General Comments |
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| <p>The Quality Assurance Monitor is on site for the renewal inspection.</p> <p>The Quality Assurance Monitor is present during outdoor play, lunch, nap, indoor play, and snack time. During outdoor play, the Quality Assurance Monitor observed staff members actively supporting the children's language development by engaging with their chosen play interests. The Quality Assurance Monitor also observed staff members singing several nursery rhymes throughout the day.</p> <p>During the renewal inspection, the Quality Assurance Monitor observed 4 expired medications stored in the locked medication box. The Quality Assurance Monitor had a discussion with the administrator regarding the medications. The Quality Assurance Monitor recommend that all expired medication should be returned to the parents, and new medication should be requested if needed.</p> <p>During the renewal inspection, the Quality Assurance Monitor observed one daily incident log that included the names of 2 children. The Quality Assurance Monitor had a discussion with the administrator regarding the importance of having only one name per daily incident log to maintain confidentiality. The administrator shared that the daily incident log had been completed by a new staff member and that they will have a discussion with all the staff members to ensure that all daily incident logs contain only the name of one child.</p> <p>The Quality Assurance Monitor also had a discussion with the administrator regarding the professional learning hours that 3 staff members must complete by June 30, 2025. The Operator is responsible for ensuring that all eligible staff members have completed 10 hours of professional learning during the renewal year.</p> <p>The ratio is respected during the visit.</p> |

original signed by
Celina Boudreau Chiasson

Signature of Early Learning and Childcare Licensing Staff

May 29, 2025

Date

original signed by
Brienne Estabrooks

Signature of Operator/Designate

May 29, 2025

Date