

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Spotted Toad Day Care Inc.	Licence Number 360022	Inspection Date August 02, 2022	
Facility Name The Spotted Toad Day Care		Telephone Number (506) 536-1498	
Address 19 Charlotte Street Sackville NB E4L 3T2			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	Aug 16, 2022	
Comments: Corporation Director's criminal record/vulnerable check and Social Development check has expired. A valid criminal record/vulnerable sector check and Social Development check must be completed every 5 years and placed in their file. Once they are completed, a copy must be sent to the Inspector.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 16, 2022	
Comments: During the time of the Inspection, 1 staff did not have a copy of a clear Social Development check prior to employment. This staff was asked to leave the premises until a clear check can be provided. Once this check is received, Administrator must provide a copy to the Inspector.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Aug 05, 2022	
Comments: An educator was unable to provide their programming during the time of the Inspection. Administrator must ensure that programming is on-site. Administrator will provide Inspector with proof of programming.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Aug 05, 2022	
Comments: The most recent Renewal Inspection is not posted in a visible and prominent place in the facility. Administrator must ensure that this is posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Aug 16, 2022	
Comments: 1 of the audited children's records has no Medicare number or expiry date indicated. 1 of the audited children's records has an expired Medicare number indicated. Recommendation that Administrator review all children's records to ensure that all required information is indicated.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 16, 2022	
Comments: The full address is missing for an emergency contact in 1 of the audited children's records. This information must be indicated in order to ensure that the emergency contacts are able to reach the facility within an hour. Recommendation that Administrator review all children's records to ensure that all required information is indicated.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 09, 2022	
Comments: The Administrator does not have a description of their duties and responsibilities located in their file. This information must be added to the staff's records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 09, 2022	
Comments: 1 of the staff files is missing a copy of their vulnerable sector check. Administrator must ensure that a clear vulnerable sector check is provided before the staff can return on-site. A copy of the vulnerable sector check must be provided to the Inspector.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Aug 16, 2022	
Comments: During the time of the Inspection, Inspector observed that 2 Social Development checks were not present in the staff's records. Administrator was able to provide 1 Social Development check and add it to the staff's file. Administrator could not provide the 2nd Social Development check. This staff was asked to leave the premises until a clear check can be provided. Once this check is received, Administrator must provide a copy to the Inspector.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 09, 2022	
Comments: One of the staff file's is missing a copy of a valid first aid certificate and a valid CPR certificate. Administrator must ensure that this information is added to the missing file and that this educator is not left alone with children until a valid first aid certificate and a valid CPR certificate is provided.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Aug 02, 2022	
Comments: Inspector observed that the weekly menu is not posted in a visible and prominent place in the facility. Administrator must ensure that this is posted.			
28(3) The premises of a licensed facility shall comply with (b) codes and standards under the Fire Prevention Act.	28(3)(b)	Aug 02, 2022	
Comments: During the Inspection, Inspector observed that there were baby gates and parts of toys blocking the bottom of the back outdoor stairs, which is an emergency fire exit. Administrator must remove these items in order for the emergency exit to remain clear at all times.			
29 An operator of a licensed facility shall ensure that the traffic area and the outdoor walk-ways of the licensed facility are free from obstructions and hazards.	29	Aug 02, 2022	
Comments: During the Inspection, Inspector observed that there were baby gates and parts of toys blocking the bottom of the back outdoor stairs, which is a traffic area. Administrator must remove these items in order for the traffic area to remain clear at all times.			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Aug 23, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: There is a platform made of stones on which the children play in the outdoor play area. Due to the height of the platform, Administrator must add a railing or protective surfacing to ensure that the outdoor play area is maintained safe and free of hazards.</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;</p>	<p>39(2)(a)</p>	<p>Aug 02, 2022</p>	<p>Aug 02, 2022</p>
<p>Comments: During the Inspection, Inspector found cleaning supplies in an upper cabinet in the kitchen. All toxic products must be placed under lock and key. This was placed under lock and key while Inspector was on-site. Deficiency is now compliant</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.</p>	<p>39(2)(b)</p>	<p>Aug 02, 2022</p>	<p>Aug 02, 2022</p>
<p>Comments: During the inspection, Inspector found medication unlocked in an upper kitchen cabinet. An educator placed this under lock and key immediately. Deficiency is now compliant</p>			
<p>48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.</p>	<p>48(2)</p>	<p>Aug 16, 2022</p>	
<p>Comments: Not all water bottles are labelled with the child's name. Administrator must ensure that each water bottle is labelled with the respective child's name.</p>			
<p>50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.</p>	<p>50(2)</p>	<p>Aug 02, 2022</p>	
<p>Comments: During the Inspection, Inspector observed that certain incident logs had not been signed by the parents. Administrator must ensure that parents sign the incident logs in order to confirm their awareness of an incident.</p>			

General Comments

During the time of the Inspection, Inspector observed indoor and outdoor play. Inspector observed the children eating lunch as well as the rest period. Inspector observed educators speaking kindly to the children and also singing songs with them.

Administrator must add a waste basket with a lid in the diaper changing area in order to properly dispose of diapers.

Ratio was respecting the during the time of the inspection.

original signed by
Sarah MacDougall

 Signature of Early Learning and Childcare Licensing Staff

August 02, 2022

 Date

original signed by
Morgan Brine

 Signature of Operator/Designate

August 02, 2022

 Date