

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YORK STREET CHILDREN'S CENTRE INC.	Licence Number 350001	Inspection Date March 23, 2023
Facility Name York Street Children's Centre Inc.		Telephone Number (506) 536-4325
Address 40 York Street Sackville NB E4L 4R4		
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(b)(i-iii) In subsection (1), an operator of a licensed facility includes: (b) in the case of a check with the Department of Social Development, (i) in the case of a corporation or unincorporated association, the directors who have contact with children receiving services in the facility or who manage the finances of the facility, (ii) in the case of a partnership, the partners who have contact with children receiving services in the facility or who manage the finances of the facility, and (iii) in the case of a limited partnership, the general partners who have contact with children receiving services in the facility or who manage the finances of the facility.	12(0.1)(b)(i-iii)	Apr 07, 2023	
<p>Comments: The Quality Assurance did a verification of the Board of Director's verifications. All members had valid criminal record checks and vulnerable sector checks. The Board of Directors who are in charge of the finances of the facility did not have their verification with Social Development. The administrator has shared that they did not know that the board members responsible of the finances needed a check with Social Development since they are not on-site and do not have access to the children. The administrator has shared that they will submit the documents to do the proper verifications with Social Development as soon as possible and will send a copy to the Quality Assurance Monitor when they receive clearance.</p>			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Apr 01, 2023	
<p>Comments: The Quality Assurance Monitor requested the monthly review and maintenance plan. The administrator has confirmed that the monthly review and maintenance of the stationary equipment is completed monthly and that it is kept in the office. The administrator was unable to find the documentation during the inspection. If the administrator find the documents, they can send a copy to the Quality Assurance Monitor as a proof of compliance. If the copy is not found, a proof that the verifications were done this month can be sent to the Quality Assurance Monitor.</p>			

<p><b>General Comments</b></p> <p>The Quality Assurance Monitor is on-site for a monitoring inspection. The Quality Assurance Monitor is on-site during lunch time, nap time and indoor free play.</p>
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General Comments

The Quality Assurance Monitor observed an educator leading a guided reading during transition after nap time. The ratio was respected during the inspection.

The administrator was able to show documentation of the monthly verification of Fire Safety Equipment such as smoke alarms, smoke detectors and fire extinguishers. Documentation of the emergency evacuation and fire drills was also made accessible and showed that the evacuation drills are completed monthly.

original signed by  
Erika Hickey

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Signature of Early Learning and Childcare Licensing Staff

March 23, 2023

\_\_\_\_\_  
Date

original signed by  
Linda Murray

\_\_\_\_\_  
Signature of Operator/Designate

March 23, 2023

\_\_\_\_\_  
Date