

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator RIVERVIEW BOYS & GIRLS CLUB INC.	Licence Number 336006	Inspection Date August 10, 2021
Facility Name Afterschool Adventure Camp		Telephone Number (506) 387-7070
Address 50 Runnymede Road Riverview NB E1B 4M7		
Name of Early Learning and Childcare Licensing Staff Erin MacLaggan		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Aug 31, 2021	
Comments: Two staff do not have a First Aid & CPR certificate. Staff must obtain the training immediately. They cannot work alone until they have obtained the training.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 10, 2021	Aug 10, 2021
Comments: A staff member's file did not contain a copy of their job description. This was corrected during the inspection. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 31, 2021	
Comments: Two staff files do not have a copy of a valid First Aid & CPR certificate. Staff must obtain the training and provide a copy for their staff files immediately.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Aug 10, 2021	
Comments: One group had more children recorded in attendance than were present, these children had joined another group in the facility. The children were not recorded on the attendance records of the room that they had joined. Attendance records are to be completed each time a child arrives and leaves, they must be accurate and reflect all children present at any given time. If children are moved between groups, they must be signed out on the attendance records for the group that they leave, and signed in on the records for the group that they join.			
38(2) An operator of a licensed facility shall supervise a child while the child is using the washroom if the washrooms are not used exclusively by the children, the operator and staff members at the licensed facility.	38(2)	Aug 10, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Educator did not check the washroom before the children went in. As there are staff from other organizations in the building, educators must visually check that the washroom is clear before permitting children inside. Administrator to review this requirement with all staff.			

General Comments
Supervision - it was observed during the inspection that a staff member, who is under the age of 18, was escorting a child into the building from the outdoor play area. As this staff member is under 18 they must be supervised by a staff member who is 19 or older. Administrator stated that the supervising staff outside would communicate with the staff inside to "supervise" this staff person when they escort children inside to washroom or classroom, however no staff entered hallway or were otherwise observed supervising this staff. An educator under 18 is unable to obtain the CRC and VSC therefore they are not to be alone with children.

original signed by
Erin MacLaggan

Signature of Early Learning and Childcare Licensing Staff

August 10, 2021

Date

original signed by
Jessica Fenner

Signature of Operator/Designate

August 10, 2021

Date