

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Play School Inc.	Licence Number 334017	Inspection Date April 09, 2024	
Facility Name Playschool		Telephone Number (506) 536-1837	
Address Unit A 223 Main Street Sackville NB E4L 3A7			
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Apr 12, 2024	
Comments: During the inspection, the Quality Assurance Monitor audited 5 child record files. In one of the files, the address of the child's medical practitioner is missing. All child record files must include the name, address and telephone number of the child's medical practitioner.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Apr 12, 2024	
Comments: During the inspection, the QAM audited 5 child record files. In one out of 5, the emergency contacts were missing.  In 3 other child record files, the address for both emergency contacts are incomplete. The Operator must ensure that all child record files include the name, address and telephone number of at least 2 emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Apr 09, 2024	Apr 09, 2024
Comments: While verifying new staff member's files, training certificates or diplomas were absent in one staff member's file. Educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister and insert a copy in their staff member's file.  The staff member in question successfully completed all coursework and practicum requirements for the first year of the Early Childhood Education diploma, however, a proof was not in the educator's file.  While QAM was still on site, a copy of the certificate was inserted in the file. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Apr 09, 2024	Apr 09, 2024
Comments: At the time of the inspection, the storage room where toxic product, cleaning supplies and chemical products are stored was unlocked. Toxic products, chemical products and cleaning supplies must be locked and inaccessible to children. The educator immediately locked the storage room door. Deficiency is now compliant			
43 An operator of a licensed facility shall not permit hot beverages in areas that are occupied by the children receiving services at the licensed facility, including the outdoor play area.	43	Apr 09, 2024	Apr 09, 2024
Comments: At the time of the inspection, the Quality Assurance Monitor observed a coffee in the play area. Hot beverages are not permitted in area occupied by children. The educator immediately moved the coffee out of the play area. Deficiency is now compliant			

General Comments
<p>The Quality Assurance Monitor is on site for a monitoring inspection.</p> <p>During the visit, the followings were verified:</p> <ul style="list-style-type: none"> <li>- Ratio and maximum number of children</li> <li>- If required documents are posted in a visible and prominent place in the facility</li> <li>- Children's attendance sheet</li> <li>- Storage space for toxic products, cleaning supplies and medication.</li> <li>-Child records and signed consents</li> </ul> <p>At the time of the inspection, the Quality Assurance Monitor was able to observe circle time. During that time, the educators took the time to talk about the eclipse that happened on April 8th. The QAM was also able to observe children play indoors during a space themed day. Positive interactions were observed between educators and children.</p> <p>The Quality Assurance Monitor had a discussion with the educator in charge regarding signed consents. The educator in charge informs the Quality Assurance Monitor that they do not administer medication, including acetaminophen. That being said, administration of acetaminophen consent is not required. The information to reach the Quality Assurance Monitor and the inspector was not updated. The QAM left business cards to the educator in charge, so the information can be updated.</p>

original signed by  
Sophie Powers

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Signature of Early Learning and Childcare Licensing Staff

April 09, 2024

\_\_\_\_\_  
Date

original signed by  
Crystal Allen

\_\_\_\_\_  
Signature of Operator/Designate

April 09, 2024

\_\_\_\_\_  
Date