

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Dieppe Boys and Girls Club Inc.	Licence Number 333028	Inspection Date May 29, 2024	
Facility Name bgc Dieppe 2		Telephone Number (506) 857-3807	
Address 76 rue Emmanuel Dieppe NB E1A 2J5			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	May 24, 2024	May 29, 2024
Comments: A copy of the staff's valid first aid and cardiopulmonary resuscitation certificate has been located and placed in their file. Deficiency is now compliant			
12(1) An operator of a licensed facility shall obtain a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development at least every five years.	12(1)	May 24, 2024	May 29, 2024
Comments: The board members with expired checks have been removed from the Board of Directors Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	May 24, 2024	May 29, 2024
Comments: All required information was indicated in the verified children's records. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	May 24, 2024	May 29, 2024
Comments: All required information was indicated in the verified children's records. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	May 17, 2024	May 13, 2024
Comments: Required proof has been provided to the Inspector. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	May 24, 2024	May 29, 2024
Comments: A copy of the staff's valid first aid and cardiopulmonary resuscitation certificate has been located and placed in their file. Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c )	May 24, 2024	May 29, 2024
Comments: All required information was indicated in the verified children's records. Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	May 24, 2024	May 29, 2024
Comments: A conversation was had with a staff member on-site, who indicates that administrative staff searched for the stationary equipment checks for 2023 but were unable to locate them. Staff is aware that these must be kept on-site for the Minister's prescribed amount of time. Deficiency is now compliant			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	May 17, 2024	May 29, 2024
Comments: During the follow-up inspection, Inspector observed that one child's cubby where their napping equipment is stored is not labelled with their name. Their name was added during the inspection. Deficiency is now compliant			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	May 14, 2024	May 29, 2024
Comments: Inspector observed that children's rest equipment is stored separately. Deficiency is now compliant			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	May 10, 2024	May 29, 2024
Comments: A reminder was made during a staff meeting to ensure that all required information be indicated on the incident logs. Deficiency is now compliant			

#### General Comments

Ratio is respected during the inspection.

original signed by

Sarah MacDougall-LeBlanc

Signature of Early Learning and Childcare Licensing Staff

May 29, 2024

Date

original signed by

Kelly Guignard

Signature of Operator/Designate

May 29, 2024

Date