

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Moncton Boys and Girls Club Inc.	Licence Number 327006	Inspection Date July 07, 2022
Facility Name Little Treasures Child Care		Telephone Number (506) 387-8044
Address 15 Everett Street Moncton NB E1C 3Z6		
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Jul 21, 2022	
Comments: Administrator did not have a copy of one staff's Social Development check prior to the beginning of their contract. This staff was asked to leave the facility until a clear Social Development check can be provided.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jul 21, 2022	
Comments: One of the audited children's files is missing the full address of the medical practitioner. Recommendation that Administrator review all children's files to ensure that all required information is indicated and up to date.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jul 21, 2022	
Comments: One of the audited children's files is missing the full address of an emergency contact. This information must be indicated in order to ensure that the emergency contact can reach the facility within an hour. Recommendation that Administrator review all children's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jul 14, 2022	
Comments: Two staff files do not have a list of duties and responsibilities placed in their file. Administrator must ensure that all required documentation is placed in each staff's files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Jul 21, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: One staff member did not have a copy of their Social Development check located in their file. This staff member was asked to leave the premises until a clear Social Development check can be acquired. Each staff member must have a copy of their Social Development check located in their file. Administrator must ensure that all required documentation is placed in each staff's files.</p>			
<p>24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.</p>	24(1)(i)	Jul 07, 2022	
<p>Comments: During the inspection, Inspector observed children eating a different snack than what was posted on the menu for this week. A discussion was had with Administrator, who indicates that kitchen staff place a Post-it with the substitution in the main area so parents/guardians are made aware of the substitution. No Post-it was posted when Inspector went to verify that this was done today. Inspector had a discussion with the Administrator regarding putting a new system in place to ensure that parents are aware of the changes to the menu.</p>			
<p>25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.</p>	25(a)	Jul 11, 2022	
<p>Comments: Two of the classrooms are missing the daily routine. The daily routine must be posted in each classroom.</p>			
<p>31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.</p>	31(3)	Jul 07, 2022	
<p>Comments: Inspector observed stagnant water that had collected in the bottom of tires located in the outdoor play space. In order to maintain the outdoor space free of hazards, Administrator must ensure that there is no stagnant water present when the children play in the space. A discussion was had with the Administrator providing examples of ways to ensure the water does not remain stagnant. Inspector also observed a trashcan lid that was broken and will need to be replaced.</p>			
<p>39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;</p>	39(2)(a)	Jul 07, 2022	Jul 07, 2022
<p>Comments: During the inspection, inspector found a bottle of nail polish remover in an upper cabinet in a classroom. All toxic products must be placed under lock and key to ensure that they are inaccessible to children. Educator placed the toxic product under lock and key immediately. Deficiency is now compliant</p>			
<p>41(1) A licensed facility at which services are provided to children who wear diapers shall have a sturdy surface that is (a) equipped with rails or safety straps.</p>	41(1)(a)	Jul 11, 2022	
<p>Comments: The safety strap is broken on a diaper changing table. Administrator must have this replaced to ensure the safety of children during diaper changing.</p>			
<p>9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.</p>	9(1)	Jul 07, 2022	Jul 07, 2022
<p>Comments: During the inspection, Inspector observed one educator left alone with 4 infants, while the other educator was in another room changing an infants diaper. Child to staff ratio for infants under 24 months must be 1 educator to 3 infants or fewer. This was addressed with the educators and corrected immediately. Deficiency is now compliant</p>			

General Comments

During the time of the Inspection, Inspector observed snack time, lunch time as well as the rest period. A group was gone to the zoo during the time of the inspection. Inspector observed educators engaging with the children by getting on their level and playing on the floor with them. Inspectors observed positive interactions between educators and children. For example, using words of encouragement.

Administrator was advised that a hand washing procedures sign is missing from one of the bathrooms and that this must be added.

original signed by
Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

July 07, 2022

Date

original signed by
Michelle LeBlanc

Signature of Operator/Designate

July 07, 2022

Date