

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Unicorn Children's Center Inc.	Licence Number 322012	Inspection Date September 30, 2020
Facility Name UNICORN TOO		Telephone Number (506) 387-8508
Address 404 Cleveland Avenue Riverview NB E1B 1Y2		
Name of Early Learning and Childcare Licensing Staff Janice Gauvin-Léger		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 16, 2020	
Comments: Purposely planned activities and documentation aren't visible in the centre. Facility is currently using social media to communicate this with parents to share calendars, and evidence of the child's learning. Purposely planned activities and documentation of the child's learning, based on the child's interest and needs must be visible in the centre.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 09, 2020	
Comments: 1 out of 5 child files audited did not have the Medicare number and expiration date. Child files must be complete.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 09, 2020	
Comments: 4 out of 5 child files audited did not have the name, complete address and telephone number of at least 2 emergency contacts. Child's file must be complete			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 02, 2020	
Comments: Daily attendance sheets are not completed some of the codes aren't used when children are absent and a few departures have not been written and dates are missing. Attendance sheets must be fully completed every day.			
24(2) The records and documents referred to in subsection (1) shall be maintained for at least one year after the record or document is made.	24(2)	Oct 02, 2020	
Comments: Past attendance sheets are not kept on site and could not be reviewed during renewal inspection.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Sep 30, 2020	Sep 30, 2020
Comments: Toxic products, chemical products and cleaning supplies were found in the upstairs washroom. Educator removed them during renewal inspection. Deficiency is now compliant			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Oct 02, 2020	
Comments: Children's water bottle brought from home must be labelled with the child's name.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Oct 16, 2020	
Comments: Incident logs are to be filed in chronological order and have the complete date and name of child. During inspection incident logs were kept in child files but dates were not complete and they were not filed chronologically.			

General Comments
<p>COVID-19</p> <p>Inspector was screened upon entering the facility and children's temperature was taken upon arrival from school.</p> <p>Inspector discussed with administrator on site that all required documents must be available on site for the period of 21 days. Inspector observed logs and registers from the past 2 weeks but all other documents are stored at the main office. Family group logs must be created for each child attending the facility and accessible at all time. Using the information from the child profiles are not acceptable.</p> <p>Children were observed playing in their respected classrooms and taking turns in the gymnasium all while respecting their grouping.</p>

original signed by

Janice Gauvin-Léger

Signature of Early Learning and Childcare Licensing Staff

September 30, 2020

Date

original signed by

Jordon Sorensen

Signature of Operator/Designate

September 30, 2020

Date