

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 283038	Inspection Date March 23, 2021	
Facility Name YMCA OF GREATER SAINT JOHN ST. MARK'S AFTER SCHOOL PROGRAM		Telephone Number (506) 693-9057	
Address 50 Dexter Drive Saint John NB E2M 4M4			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Mar 31, 2021	
Comments: One SD Check missing from staff file. New staff file review. SD Check must be completed and in file before staff starts employment.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Mar 31, 2021	
Comments: Purposeful planning not evident. Weekly planning sheets observed to be outdated or blank. Invitations not set up for children when they arrived from school in rooms 2, 3 and 4. Purposeful planning to be visible through invitations, materials added to the environment and planned activities that support the children's interests. Purposeful planning must be documented on a weekly planning sheet, journal or binder.			
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Mar 26, 2021	
Comments: Monitoring Inspection not posted. To be posted.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child and shall include (c) opportunities (iv) to explore the arts and sciences.	21(c)(iv)	Jul 21, 2020	Mar 23, 2021
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Mar 31, 2021	
Comments: One SD Check missing from staff file. New staff file review.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Mar 25, 2021	
Comments: Room 2: One child not included on attendance. Attendance forms must reflect all children present at any given time.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator.	25(d)	Mar 26, 2021	
Comments: Name of administrator/manager/supervisor to be updated on Parent Board.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Mar 26, 2021	
Comments: COVID-19 Guidance Document: Mixing of groups was observed today. One child started in group 2 and moved to group 3 once the older children arrived from school. Groups must not be reconfigured throughout the day. Needs immediate attention. Soft materials - pillows and bean bag chairs do not have washable covers. Educators stated that these items are not being laundered daily. Daily Logs: Child not documented on Daily Log. All children within the group must be included on the Daily Log. Date established to be changed when ever there is a change within a group (example - new enrollment, etc.). Room 1: Children observed sharing play dough. Each child must have their own individual modeling materials at this time. Room 3: No evidence of daily cleaning and disinfection. Details in comments under Regulation 32(1)(d) and Regulation 30 (3).			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Mar 26, 2021	
Comments: Window ledges in each room - unclean. All surfaces must be cleaned and disinfected daily. Room 3: Floors - unclean. Food crumbs, mud and debris from the day before left on floor. Floors to be swept and mopped at the end of each day. Counter and sink - unclean. Counter and sink are frequently touched surfaces and must be cleaned and disinfected at least twice daily and when soiled.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Mar 31, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: All Rooms: Dramatic play materials depleted. Examples of items to add, but not limited to: costumes, hats, scarves, purses, office supplies, restaurant items, clipboards, cash register, money, pretend food, real life items, loose parts, tools, items that support the children's interests.</p> <p>Room2 and Room 3: Art materials depleted. A variety of open ended art materials must be accessible to the children. Examples of materials to add, but not limited to: paper (different sizes, colours, textures, plain white, etc), paint, collage materials, popsicle sticks, loose parts, small collectables from nature, yarn, recycled items and tape.</p> <p>See Appendix 24 - Equipment and Materials for School-Age Children in the Operators Manual for more ideas.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Jul 21, 2020	Mar 23, 2021
<p>Comments: Deficiency is now compliant</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Mar 26, 2021	
<p>Comments: Room 1: Pretend kitchen door broken. To be repaired.</p> <p>Room 3: Tables and chairs - unclean. Observed to have sticky spots and crumbs from day before. Children arrived from school and sat down at the unclean tables for snack. Tables and chairs are frequently touched surfaces and must be cleaned and disinfected at least twice daily and when soiled. Shelving and materials cluttered and unorganized. No evidence of daily cleaning and disinfection of shelving and materials today. Carpets - unclean. Carpets must be vacuumed daily.</p> <p>Room 4: Carpets - unclean. Carpets must be vacuumed daily. Chalkboard ledge - unclean. To be cleaned and disinfected daily.</p> <p>Review Appendix C - Cleaning and Disinfection - COVID-19 Guidance Document with staff.</p>			

General Comments
<p>Monitoring Inspection:</p> <p>Photos of children and children's art displayed in each room. Children engaged in play both indoors and outdoors today.</p> <p>Hand washing routines observed this afternoon.</p> <p>Discussed with educators ways to support children's interests within their environment through materials, books, invitations and documentation.</p> <p>Environments must be set up for the children in a way that is inviting and engaging. Displaying materials neatly on shelving, tables and ledges creates an inviting environment for children to explore. Adding labels to bins encourages children to tidy materials independently and enhances literacy within their environment.</p>

original signed by
Britta Garnett

March 23, 2021

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Caitlin Curran-Wall

Signature of Operator/Designate

March 23, 2021

Date