



Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 283003	Inspection Date July 20, 2023
Facility Name YMCA OF GREATER SJ Q-PLEX AFTER SCHOOL PROGRAM - DOWNSTAIRS		Telephone Number (506) 849-5784
Address 20 Randy Jones Way Quispamsis NB E2E 0P1		
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Aug 01, 2023	
Comments: Signed statement missing from one staff file. To be added. New staff file review.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Aug 01, 2023	
Comments: One staff file missing First Aid Certificates. To be added. New staff file review. Supervisor was able to provide proof of First Aid during inspection.			

<p>General Comments</p> <p>Monitoring Inspection this morning at the Q-Plex pool. Swim ratios were observed to be met.</p> <p>New staff files reviewed. Moving forward ensure all paperwork is in place before staff start work. Discussed with supervisor on site, the option of having staff files in a binder to help keep paperwork organized.</p>

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

July 20, 2023

Date

original signed by
Signed report not returned.

Signature of Operator/Designate

July 20, 2023

Date