

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator YMCA of Southwestern New Brunswick Inc.		Inspection Date April 20, 2026
Facility Name YMCA - Rothesay - ASP		Licence Number 283002
Address 230 Eriskay Drive Rothesay NB E2E 5G7		Telephone Number (506) 849-5784
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 45	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Britta Garnett	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years. Comments: CRC has been obtained. Deficiency is now compliant.	12(3)	Apr 20, 2026	Apr 20, 2026
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records. Comments: Administration of Medication Consent and Record Form is not completed for one child. To be completed and in child's file. Previous comply date - Apr 10/26.	24(1(e))	Apr 21, 2026	
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption. Comments: Child's health history missing from one child's profile. To be updated. Previous comply date - Apr 10/26.	24(1)(b)(v)	Apr 21, 2026	
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer. Comments: Written evacuation plan to be added to the floor plan drawings at exits. Discussed with coordinator on site.	25(c)	Apr 24, 2026	
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator. Comments: Name of administrator is incorrect on Parent Board. To be updated.	25(d)	Apr 24, 2026	
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Apr 24, 2026	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Monthly review and maintenance plan for stationary equipment is not completed or accessible to staff. A monthly review of stationary equipment must be conducted and documented. Previous comply by date - Apr 20/26.			

General Comments
<p>Follow Up Inspection:</p> <p>Monthly First Aid Checklist was not completed for the months of February and March. Ensure First Aid Kits are reviewed each month.</p> <p>New staff files were not on site today. QA Monitor was able to confirm checks digitally. Ensure all regularly scheduled staff have a complete file on site. QA Monitor will review files at next inspection.</p> <p>Child-to-staff ratio was observed to be met during Inspection.</p> <p>Orders for compliance remain, a second Follow Up Inspection is required. Ensure all orders for compliance are completed by comply by dates noted on inspection report.</p>

original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

April 24, 2026

Date

original signed by
D. Buock

Signature of Operator/Designated staff

April 24, 2026

Date

"I hereby acknowledge receipt of this report"