

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 283002	Inspection Date October 06, 2021	
Facility Name YMCA OF GREATER SAINT JOHN ROTHESAY AFTER SCHOOL PROGRAM		Telephone Number (506) 847-7584	
Address 230 Eriskay Drive Rothesay NB E2E 5G7			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 12, 2021	
Comments: Senior Group: Invitations not set up for this group when they arrived after school today. Interests of children are not evident through documentation and materials within the environment.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site. One staff file missing job description.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site. CRC was able to be verified online during time of inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site. SD Check was able to be verified online during time of inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 12, 2021	
Comments: One staff file not on site. Relief staff must have a file on site. First Aid Certificate was able to be verified on staff member's phone by QAM, during inspection.			
37 An operator of a licensed facility shall not permit a child receiving services at the licensed facility access to the kitchen unless the child is supervised.	37	Oct 06, 2021	
Comments: Kitchen unlocked during inspection. To be locked. QA Monitor brought this to supervisor's attention during inspection.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 06, 2021	
Comments: Bleach and Mr.Clean unlocked under kitchen sink. Toxic products must be stored in a locked space. QA Monitor brought this to supervisor's attention during inspection.			

## General Comments

### Monitoring Inspection:

#### Junior Group:

Invitations set up for this group in the main room. The first group to arrive was observed engaging in activities and conversations with their educators. The children are currently interested in Pokémon and surveys. Educators have provided materials to expand on this interest. What other ways can you get the children engaging in surveys? How can you document this interest?

Currently the junior group is not using their room. This environment must be used to provide this group with a space of their own.

Transition times continue to be a challenge for staff and children. Groups were observed waiting in hallway for 15-20 minutes before outdoor play and gym time. Staff must purposefully plan for transition times to reduce behaviour challenges. (examples: use this time for trivia, singing, ice breakers, games, challenges, stories, etc)

#### Senior Group:

Senior children arrived after school to an environment that was not set-up. This area must be set-up in a way that is inviting and interesting. Examples of invitations to be set-up, but not limited to: challenges, science experiments, sensory experiences, board games, loose parts, open-ended art materials, etc.

General Comments

Trail mix was served at snack today. Trail mix must be served with another item (fresh fruit, vegetables, cheese, etc.) as this is not enough for children this age.

original signed by  
Britta Garnett

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Signature of Early Learning and Childcare Licensing Staff

October 06, 2021

\_\_\_\_\_  
Date

original signed by  
Laura Greer

\_\_\_\_\_  
Signature of Operator/Designate

October 06, 2021

\_\_\_\_\_  
Date