

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA OF GREATER SAINT JOHN INC.	Licence Number 283002	Inspection Date February 05, 2020
Facility Name YMCA OF GREATER SAINT JOHN ROTHESAY AFTER SCHOOL PROGRAM		Telephone Number (506) 847-7584
Address 230 Eriskay Drive Rothesay NB E2E 5G7		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary licence issued under section 29.	21(a) – (d)	Mar 16, 2020	
Comments: Monitoring Inspection from January 10, 2020 missing from Parent Board.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (j) smoke alarm, smoke detector and fire extinguisher inspection and maintenance records.	24(1)(j)	Mar 16, 2020	
Comments: No records found. Ensure these are completed and recorded monthly. Discussed with site lead.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (k) emergency evacuation and fire drill records.	24(1)(k)	Mar 16, 2020	
Comments: No records found. Discussed with site lead keeping checklists in a binder all together for quick reference.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.	25(c)	Mar 16, 2020	
Comments: Evacuation procedures and diagram of routes to be taken in case of evacuation not posted.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector.	25(e)	Mar 16, 2020	
Comments: Quality Assurance Monitor and Inspector information missing from parent board.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (f) the name and telephone number of the members of the board of directors, if applicable.	25(f)	Mar 16, 2020	
Comments: Board of Directors information missing from Parent Board.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Mar 16, 2020	
Comments: No records found. Ensure these are completed and recorded monthly. Discussed with site lead.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Mar 16, 2020	
Comments: No records found. Ensure a monthly review of all stationary equipment occurs and recorded. Discussed with site lead. Will forward a copy of a playground checklist.			
44 An operator of a licensed facility shall have a first aid kit that is equipped with the contents prescribed by New Brunswick Regulation 2004-130 under the Occupational Health and Safety Act as a first aid kit that is not a personal, Type P first aid kit, and a telephone in working order (a) on the premises of the licensed facility.	44(a)	Mar 16, 2020	
Comments: First Aid checklist not found so could not verify contents of First Aid Kit. Discussed with site lead.			

General Comments

A renewal inspection was conducted today.

Educators observed engaged with the children in group and individual activities. Children observed participating in gym activities. A variety of interests centres are available for the children to interact and engage with.

Educators observed interacting positively and respectfully with the children.

The outside fenced play area is ice covered so children do not have access to it due to safety concerns.

Discussed with site lead having a binder to keep Fire Drill checklist, First Aid Checklist and Playground checklist in for quick reference.

original signed by
Jodi Hennessey

 Signature of Early Learning and Childcare Licensing Staff

February 05, 2020

 Date

original signed by
Shay Andrews

 Signature of Operator/Designate

February 05, 2020

 Date