

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator The Rothesay Nursery School Inc.	Licence Number 275013	Inspection Date March 11, 2025
Facility Name Rothesay Nursery School		Telephone Number (506) 847-1810
Address 7 Gondola Point Road Rothesay NB E2E 5J6		
Name of Early Learning and Childcare Licensing Staff Kiesha Cobbett		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(3) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may, and a check with the Department of Social Development is conducted on each staff member and associated person at least every five years.	12(3)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Staff Files: One staff member with expired criminal record check. Staff cannot be left alone with children. Administrator to send to inspector once obtained. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: All child files are missing the address of their medical practitioner. To be added. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 16 child files missing second emergency contact information. To be added. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 7 children missing a copy of their immunization record. To be added. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include (viii) any written consent given by the child's parent or guardian.	24(1)(b)(viii)	Mar 11, 2025	Mar 11, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Review of Child Files: 1 child missing written consent given by the child's parent. To be added. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Staff Files: 2 staff members missing staff signed statement regarding obligations under the Act and licensing regulation. To be added. Deficiency is now compliant.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed statement from parent confirming they have read and understood the parent handbook. To be added. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for administering medication. To be added. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for emergency care. To be added. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for releasing child to anyone other than parent. To be added. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for outings and excursions off premises. To be added. Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for transporting the child or providing transportation. To be added. Deficiency is now compliant.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for permitting photographs and videos of child for publication or social media. To be added. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 1 child missing signed consent for posting photographs of child in the center to illustrate learning. To be added. Deficiency is now compliant.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Mar 11, 2025	Mar 11, 2025
Comments: Washrooms: Dirt and debris are accumulating under the sinks. To be cleaned. Deficiency is now compliant. White foot stool accumulating dirt and debris. To be cleaned. Deficiency is now compliant			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Mar 11, 2025	Mar 11, 2025
Comments: Break Out Room: Window ledge collecting dirt and debris. To be cleaned. Deficiency is now compliant. Ledge along wall accumulating dirt and debris. To be cleaned. Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Mar 11, 2025	Mar 11, 2025
Comments: Green foot stool accumulating dirt and debris. To be cleaned. Deficiency is now compliant.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Mar 11, 2025	Mar 11, 2025
Comments: Review of Child Files: 7 children missing a copy of their immunization record. To be added. Deficiency is now compliant.			

General Comments
A follow up inspection occurred today.
All deficiencies are now compliant.
Facility is recommended for licensing.

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

March 11, 2025

Date

original signed by
Amy Bannerman

Signature of Operator/Designate

March 11, 2025

Date