

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator COURTENAY AVENUE DAYCARE (2018) INC.	Licence Number 245035	Inspection Date February 10, 2021	
Facility Name COURTENAY AVENUE DAYCARE 2018		Telephone Number (506) 634-8418	
Address 133 Courtenay Avenue Saint John NB E2J 1N4			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Feb 26, 2021	
Comments: Three staff members are enrolled in the Introduction to ECE course, but only one has begun the course. New staff to be enrolled in course as well. Please send proof of enrollment to inspector.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Feb 26, 2021	
Comments: The administrator does not have an ECE certificate and only one of five active staff members have an ECE certificate. Operator to present a plan demonstrating how they will work toward meeting this regulation. To be submitted to inspector.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Feb 19, 2021	
Comments: Random review of child files. Emergency contact numbers missing for 1 file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Feb 16, 2021	
Comments: Random review of staff files. Signed statement missing within one staff file.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (c) instructions regarding evacuation in case of a fire as approved by the fire marshal, deputy fire marshal or fire prevention officer.	25(c)	Feb 11, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Not posted downstairs at this time. Staff were advised to amend their evacuation procedure (based on consultation with Fire) to include upstairs exit. Current evacuation procedure to be posted until the new one is completed. Staff must also ensure that all exits/stairways are kept free of snow/ice and that fire drills incorporate all exits going forward.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Feb 26, 2021	
Comments: The metal baseboard heater within the preschool room upstairs (located near the art area) comes unhinged from metal often throughout the day. To be fixed or replaced. There were also crayons, pencil crayons observed inside this heater (not being used today), to be removed, and checked often to ensure it is kept free of objects/materials. Extra flooring to be removed from back door cubby area. Broken/wobbly shelf to be removed from kitchen (move to storage if it will be repaired or dispose). Paint touch ups are needed on walls within the cubby area downstairs. Paint touch ups are also needed on walls within the preschool room in the "Teacher library books" area. Crayon markings to be covered with new coat of paint. Outlet covers were missing in some of the electrical outlets within preschool rooms. These were replaced at time of inspection.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Mar 05, 2021	
Comments: The school aged children are in need of additional materials related to their interests. There is a doll house with dolls, but no furniture or accessories. Adding more materials that are developmentally appropriate such as additional board games, puzzles, and a dramatic play area related to the children's interests is needed. Some toys that are not developmentally appropriate and that are not being used (ex: potato heads) to be removed.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Mar 05, 2021	
Comments: The microwave door on the play kitchen within the preschool room is broken-to be fixed or replaced. Some toys within the preschool room are in need of cleaning/disinfection: pirate ship, cars, fire truck (located on yellow construction area shelf). The doll house within the school aged room is in poor condition, to be removed/replaced. If removed, ensure that another form of dramatic play is added to the environment. The material on both black chairs within the school aged room is unclean and needs to be removed and laundered or cleaned. Some books within the preschool room are showing wear and are torn-to be removed and replaced.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Feb 10, 2021	
Comments: Cleaning products were found to be unlocked within the kitchen in cupboard under the sink, and also in the downstairs washroom cupboards. These must be locked at all times. A keyed lock was added to the upstairs kitchen cupboard and other products were moved to locked storage at time of inspection.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (b) medications.	39(2)(b)	Feb 10, 2021	
Comments: Medications were found to be within an unlocked cupboard in the kitchen during today's inspection. A lock was added to the cupboard during inspection and this was discussed with educator and administrator.			

General Comments
<p>Completed renewal inspection today. The educators were very engaged with the children and interacted with them at their level. Educators were observed asking open-ended questions and prompting curiosity amongst the children as they explored materials and activities. During today's inspection, the preschool children enjoyed discussing animals and engaged in a creative art activity where they made foot prints using the various animals and paint. Some children examined these prints using a magnifying glass afterwards.</p> <p>Ideas were discussed for the wooden board within the carpeted area of the preschool room. Recommended adding cork board, or some other material to display the children's photos/creations.</p>

General Comments

Also discussed room arrangement and wall space. Recommended adding photo frames to the walls as well to display photos of the children or their creative art.

Hand washing routines were observed throughout the day. The lunch time and quiet time routines (for preschool children) were also observed. Some of the preschool children have shown an interest in having a mirror within their washroom upstairs. This would be a great addition and would value the children's input and space.

The school aged children created some Valentine's Day cards (using a pre-made template) shortly after their arrival and enjoyed decorating these. It would be great to see more open ended art activities offered to the children to promote creativity. This activity could be made more open ended by setting up an invitation of a variety of materials (including but not limited to: paper, markers, pom poms, accessories, scissors, glue, glitter) and encouraging the children to create their own.

The school-aged children also spent some time outdoors within the outdoor play area this afternoon.

The school-aged children also demonstrated an interest in "I Spy" books today and were observed looking at these together. How else could this interest be extended? What materials could be added to the children's environment to support this?

Various options for dramatic play were also discussed with administrator and school aged educator today. It was recommended to ask the children what they would enjoy.

Discussed purposeful planning with educators in the preschool and afterschool rooms, as well as the administrator. Educators are planning activities and documenting this within a binder in the preschool upstairs. Today, educators were encouraged to further explore the children's interests and provided with examples of tailoring their planning to these current topics of interest. Various forms (ex: models, graphs, charts, projects, and photographs) of documentation were also discussed with educators within the preschool. Displaying these forms of documentation at the children's level will promote communication and literacies and also promote future learning opportunities. It was recommended to store the children's portfolios at their level to encourage them to review past experiences.

The outdoor play area was difficult to inspect today as the play area was snow covered. To be inspected at follow up or during the next monitoring inspection.

Ensure staff file is complete for new staff member prior to starting work (including job description and signed statement).

original signed by
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

February 10, 2021

Date

original signed by
Daoud Jaouni

Signature of Operator/Designate

February 10, 2021

Date