

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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| Name of operator COURTENAY AVENUE DAYCARE (2018) INC. | Licence Number 245035 | Inspection Date October 20, 2020 | |
| Facility Name COURTENAY AVENUE DAYCARE 2018 | | Telephone Number (506) 634-8418 | |
| Address 133 Courtenay Avenue Saint John NB E2J 1N4 | | | |
| Name of Early Learning and Childcare Licensing Staff Jodi Hennessey | | Position Title Quality Assurance Monitor | |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|---|---------------|----------------------|----------------|
| 21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29. | 21(a) – (d) | Oct 23, 2020 | |
| Comments: Renewal Inspection from December 9, 2019 not posted. To be posted with follow up inspection. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c). | 24(1)(c)(ii) | Oct 23, 2020 | |
| Comments: One staff to be enrolled in curriculum training and proof of enrollment to be in staff file. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. | 24(1)(c)(iii) | Oct 30, 2020 | |
| Comments: Job description missing for one staff. | | | |
| 24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation. | 24(1)(c)(iv) | Jul 13, 2020 | Oct 20, 2020 |
| Comments: Deficiency is now compliant | | | |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (d) the name of the administrator. | 25(d) | Oct 23, 2020 | |
| Comments: Name of administrator not posted. | | | |
| 25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (e) the name and telephone number of the inspector. | 25(e) | Oct 23, 2020 | |
| Comments: Name and phone number of Quality Assurance Monitor and Inspector not posted. | | | |
| 31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children. | 31(3) | Jul 08, 2020 | Oct 20, 2020 |

| Order for Compliance | Regulation | Date to be corrected | Date corrected |
|---|------------|----------------------|----------------|
| Comments: Deficiency is now compliant | | | |
| 33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions. | 33(2) | Aug 07, 2020 | Oct 20, 2020 |
| Comments: Deficiency is now compliant | | | |

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| <p>General Comments</p> <p>A monitoring inspection was conducted today.</p> <p>Discussed with operator and assistant admin licensing requirements, designation information regarding licensing now has that process.</p> <p>Renovations have been done to the outside play area and new items have been added for the children to interact and engage with .</p> |
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original signed by
Jodi Hennessey

October 20, 2020

Signature of Early Learning and Childcare Licensing Staff

Date

Signature of Operator/Designate

Date