

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Janie's Kid Zone Inc.	Licence Number 229058	Inspection Date March 03, 2025
Facility Name Janie's Afterschool Program		Telephone Number (506) 847-2646
Address 372 Hampton Road Quispamsis NB E2E 4T8		
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Mar 04, 2025	Mar 04, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (i) the staff member's name, address and birth date.	24(1)(c)(i)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Mar 04, 2025	Mar 03, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Mar 04, 2025	Mar 03, 2025
Comments: One new staff did not have a file on site at time of inspection as it was at another location. Staff was able to leave to obtain it. Deficiency is now compliant			

**General Comments**

A monitoring inspection occurred today. The children were observed engaged in Lego, art, creating puzzles from popsicle sticks, air hockey, cards games and dramatic play. Discussed with Administrator and Educator the importance of ensuring that a staff file is onsite at all times. It was observed that each of the learning environments have a wide variety of age-appropriate materials for the children to interact and engage with.

original signed by  
**Jodi Hennessey**

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

March 03, 2025

\_\_\_\_\_  
Date

original signed by  
**Janie Stewart**

\_\_\_\_\_  
Signature of Operator/Designate

March 03, 2025

\_\_\_\_\_  
Date