

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 640758 Inc Operating as Sussex Early Learning Centre	Licence Number 227028	Inspection Date September 03, 2025	
Facility Name Sussex Early Learning Centre		Telephone Number (506) 433-2524	
Address 126 Maple Avenue Sussex NB E4E 2N3			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
10(1) The number of educators that are required for a group of children of mixed ages receiving services at a full-time or part-time early learning and childcare centre is calculated as follows: (a) by multiplying the number of children of the same age by the corresponding factor set out in Schedule A; and (b) by adding the results obtained under paragraph (a).	10(1)	Sep 04, 2025	
Comments: Upon arrival at the childcare facility, the Inspector observed in the downstairs 2–3-year-old rooms that the children were being grouped together as one group instead of two. Ratio was taken and it exceeded maximum group size for two educators. Three educators were supervising a group of twelve children: 8 children 2 years of age and 4 children 3 years of age and these children were free flowing between the two rooms. This exceeds maximum group size and ratio for two educators. Discussed with Operator and Educators during inspection that the maximum group size for two educators cannot be exceeded. Discussed with Operator and Educators ratios for maximum group size as per the Act and Regulations. Groups are to be divided into two separate groups.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 04, 2025	
Comments: Inspector reviewed the mandatory attendance records and observed that the two-year-old group and three-year-old group were on the same attendance records as they were grouped together as one large group with three educators. Discussed with Operator and Educators ratio, maximum group size and two sets of attendance records are required for the children that must be divided into two groups.			
9(5) The number of children grouped at a full-time or part-time early learning and childcare centre shall not be more than the number that requires two educators.	9(5)	Sep 04, 2025	

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General Comments
<p>A monitoring inspection occurred. Children were observed during lunch, transitioning to outside play and outside afternoon play.</p> <p>Ratio was taken and was discussed with the Operator maximum group size, ratios and Inspector offered suggestions as to best support the Educators to ensure maximum group size is being maintained with two educators as well as how to best support educator, so they do not feel like they are working alone. Suggestions such as leaving the door open between the two rooms and adding a gate so the one educator in the room alone with the children would not feel isolated but would have the support of the other two educators in the other room in case of diapering/washroom incidents.</p> <p>Children were observed participating in active conversation with their educators during lunch and were observed being encouraged to open their own snacks but were helped if they required the assistance in opening their snacks/lunch.</p> <p>In the outside play area, the children were observed by the Inspector climbing on the logs, riding bikes, playing with trucks. Children told the Inspector about their morning outing to O'Connell Park and what they had observed. Children also told the Inspector about the hot air balloons that were observed earlier in the day.</p> <p>A new staff members file was reviewed and verified completed.</p>

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

September 04, 2025

Date

original signed by
Natalie Laurin

Signature of Operator/Designate

September 04, 2025

Date