

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator The Boys & Girls Club Of Grand Manan Island Inc.		Inspection Date October 29, 2025
Facility Name Grand Manan Early Learning Centre		Licence Number 122000
Address 1 1021 776 Route Grand Manan NB E5G 4E5		Telephone Number (506) 662-3653
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 52	Ages of Children PRESCHOOL SCHOOL-AGE
ELCC Licensing Staff Aimee Hanson	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Nov 19, 2025	
Comments: One staff member with their ECE first year was missing certificate in file. Admin to add certificate to file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 19, 2025	
Comments: Two staff members missing first aide. Operator/admin to send update to confirm date of first aide course and also update with the certificated once completed.			

General Comments
A monitoring inspection was conducted today, during which children were observed in both indoor and outdoor environments. At the time of the inspector's arrival, the Pre-K room was outdoors while the administrator was engaged in reviewing new staff files with the inspector. Due to the scheduled pick-up time at 11:30 a.m., there was limited opportunity to observe the children in their learning environments.
The Early Learning Room was observed in greater detail. Children were seen participating in outdoor play upon the inspector's arrival, followed by indoor activities and routines including lunch and nap time. The children ate lunches that were brought from home and clearly labeled. They engaged in conversations with educators and introduced themselves to the inspector.
The indoor learning space featured a variety of creative and open-ended materials. One environment displayed open-ended art titled "Fall Leaf Creations," which included construction paper, googly eyes, pine cones, and popsicle sticks. Educators had documented the children's creative process through photographs and compiled these into a learning story. Additionally, sheer curtains painted by the children in vibrant colors added a personalized touch to the room to make it inviting.

General Comments

Several learning invitations were set up throughout the space. One activity involved magnetic alphabet letters that children could match to corresponding laminated letters. The dramatic play area included dress-up clothing and a kitchen set stocked with pots, pans, play food, and utensils, encouraging imaginative exploration.

During the inspection, the operator engaged in a detailed conversation with the inspector regarding current challenges faced by the facility. Staffing shortages have required both the operator and administrator to work on the floor to maintain child-to-staff ratios. Despite multiple job postings and participation in a recent job fair, the facility continues to struggle with recruitment and daily operations.

The operator also discussed the need for inclusion support workers for specific children. Unfortunately, they have been unable to secure staff to meet these needs. Efforts are underway to develop individualized plans for each child requiring support, and the operator has reached out to consultants for guidance.

Two new staff members are currently working in the rooms but have not yet completed first aid certification due to limited course availability on the island. The operator confirmed that once eight participants are registered, facilitators will travel to the island to conduct the training. Licensing will be updated once the course date is confirmed and the staff have completed certification.

It was noted that educators without first aid certificates are not permitted to be left alone with children, which further necessitates the operator's presence on the floor. The inspector offered to return to provide on-the-floor support and assist with any questions the new staff may have.

Lastly, the parent board was reviewed and found to be complete; however, the name of the Quality Assurance Monitor has changed and will need to be updated. The operator acknowledged this and will make the necessary revisions.

original signed by
Aimee Hanson

Signature of Early Learning and Childcare Licensing Staff

October 29, 2025

Date

original signed by
Operator did not return signed copy

Signature of Operator/Designated staff

October 29, 2025

Date

"I hereby acknowledge receipt of this report"