

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Daycare by Design Inc.		Inspection Date March 05, 2026
Facility Name Daycare by Design Inc.		Licence Number 2024144
Address 34 Mount Pleasant Avenue Saint John NB E2J 1S7		Telephone Number (506) 639-8269
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 60	Ages of Children INFANTS PRESCHOOL SCHOOL-AGE
ELCC Licensing Staff Jodi Hennessey	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Mar 09, 2026	
Comments: Inspector reviewed new staff member's files during a visit to the childcare facility on March 5, 2026. One new staff member did not have a Criminal Record Check/Vulnerable Sector Check in their file. Staff member was sent home and cannot return to work until one is obtained and verified clear. Administrator to email a copy of the completed CRC/VS Check to Inspector once obtained.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 10, 2025	
Comments: Review of children's files, twelve files were observed to be missing emergency contact information. Emergency contact details must be added to the files. Carried over from Monitoring inspection dated November 7, 2025.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Mar 09, 2026	
Comments: Inspector reviewed new staff member's files during a visit to the childcare facility on March 5, 2026. One new staff member did not have a Criminal Record Check/Vulnerable Sector Check in their file. Staff member was sent home and cannot return to work until one is obtained and verified clear. Administrator to email a copy of the completed CRC/VS Check to Inspector once obtained.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Nov 07, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: On a monitoring inspection visit, licensing staff were in the office reviewing documents with the administrators when a child entered the office unattended. The child remained in the office for approximately two minutes. The administrator called down the hall, and an educator arrived to retrieve the child. A Reportable Incident form was submitted to licensing staff within 24 hours. The administrator is required to develop and implement a supervision plan to prevent similar incidents from occurring in the future. Carried over from Monitoring Inspection dated November 7, 2025.</p>			

General Comments
<p>A monitoring inspection report was generated during a visit to the childcare center when new staff files were reviewed.</p> <p>Discussed the transition of mixing of infants and preschool children. Infants cannot be mixed with children in the 2-year-old room between 8:30 AM and 4:30PM for a transition period. Infants can only be moved to the 2-year-old room on the day the child(ren) turns 2.</p>

original signed by
Jodi Hennessey

March 05, 2026

 Signature of Early Learning and Childcare Licensing Staff

 Date

original signed by
Sandy Dahonog

March 05, 2026

 Signature of Operator/Designated staff

 Date

"I hereby acknowledge receipt of this report"