

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Daycare by Design Inc.	Licence Number 2024144	Inspection Date November 07, 2025	
Facility Name Daycare by Design Inc.		Telephone Number (506) 639-8269	
Address 34 Mount Pleasant Avenue Saint John NB E2J 1S7			
Name of Early Learning and Childcare Licensing Staff Amanda Wills		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 10, 2025	
Comments: Review of children's files, twelve files were observed to be missing emergency contact information. Emergency contact details must be added to the files.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Nov 07, 2025	
Comments: On a monitoring inspection visit, licensing staff were in the office reviewing documents with the administrators when a child entered the office unattended. The child remained in the office for approximately two minutes. The administrator called down the hall, and an educator arrived to retrieve the child. A Reportable Incident form was submitted to licensing staff within 24 hours. The administrator is required to develop and implement a supervision plan to prevent similar incidents from occurring in the future.			

General Comments

A monitoring Inspection occurred November 7, 2025

Infant Room: The children were observed engaging in a variety of activities, including climbing on foam blocks, pushing baby dolls in the doll stroller, sliding down the slide, playing in the kitchen center, and climbing on the jungle gym. Educators indicated that the children are currently interested in animals, climbing, and activities involving dumping and filling containers. Additionally, the children were observed eating their snack.

Two-Year-Old Room: The children were observed waking from their nap. Once awake, they transitioned to the bathroom, where diaper changes were observed. After returning to the classroom, the children engaged in free play activities, which included dramatic play, looking at books, building with magnetic blocks, listening to music,

General Comments

and eating snack. Educators indicated that the children are currently interested in cars, gross motor activities, and books.

Two- to Three-Year-Old Room: The children were observed eating snack. Educators indicated that the children are currently interested in painting, planets, dinosaurs, music, and sensory activities.

Preschool Room: The children were observed in both indoor and outdoor environments, including transitions between the two. Indoors, the children engaged in activities such as building with blocks, exploring puzzles alongside their educator, exploring the sensory bin with educator support, and using the light table to examine animal X-rays. Outdoors, the children were observed digging, playing with cars, pushing a shopping cart filled with balls, and engaging in play in the mud kitchen.

Documentation was visible throughout all rooms that included photographs, artwork, and learning stories.

A clearly visible and prominent area was designated for posting the facility's license, current monitoring reports, and any orders for compliance. Additional documentation observed included incident logs, daily attendance records, daily information sheets, children's files, three staff files and records of evacuation and monthly fire drills.

A conversation took place with the administrators regarding the following:

- Educators are to ensure that art activities are open-ended, encouraging children to explore and experiment with a variety of materials. This approach allows children to express themselves freely, fostering creativity, critical thinking, and personal expression—aligning with the New Brunswick Curriculum Framework.
- Educator to ensure that outdoor play is occurring for at least one hour in each four-hour block of time for all age groups. It is recommended that all educators review Daily routine in the operator's manual.
- Educators to ensure they are following diaper-changing procedures. It is recommended that all educators review Section 10.3: Diaper Changing in the Operator Manual.
- Educators must ensure that all children's belongings are placed in an easily accessible location for parents to retrieve at pick-up time.

original signed by
Amanda Wills

Signature of Early Learning and Childcare Licensing Staff

November 10, 2025

Date

original signed by
Sandy Dahonog

Signature of Operator/Designate

November 10, 2025

Date