

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Neal Mercer	Licence Number 2023109	Inspection Date November 20, 2024	
Facility Name St. Paul's Playschool23		Telephone Number (506) 433-1351	
Address 4 Morrison Avenue Sussex NB E4E 1P5			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Nov 27, 2024	
Comments: One new staff without First Aid/CPR Training. Cannot be alone with the children until completed.			
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Nov 27, 2024	
Comments: One new staff is not enrolled in curriculum training. To be completed a copy put in the staff file.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Nov 27, 2024	
Comments: One new staff without a check from the Department of Social Development prior to employment. Cannot return to work until one is received. Operator to send to Inspector when received.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 18, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Nov 15, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 27, 2024	
Comments: Review of all children's files was completed on September 26, 2024. * One file missing Medicare number at follow up inspection on November 20, 2024. Original comply by of November 15, 2024.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (vii) documentary evidence of the child's learning.	24(1)(b)(vii)	Oct 18, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 15, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Sep 30, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Nov 27, 2024	
Comments: One new staff without a check from the Department of Social Development. Cannot return to work until one is received. Operator to send to Inspector when received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Nov 27, 2024	
Comments: One new staff without First Aid/CPR Training. Cannot be alone with the children until completed.			
33(2) Stationary equipment in the outdoor play area shall be surrounded by a protective surfacing and installed according to the manufacturer's instructions.	33(2)	Nov 15, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Sep 30, 2024	Nov 20, 2024
Comments: Deficiency is now compliant			

General Comments

A follow up inspection occurred today.
Additional orders for compliance were added to follow up inspection.
Recommending Operator, when submitting checks to the Department of Social Development that these are emailed to Social Development. Also, in the "return" section for the Operator to put their email. This will ensure that these checks are returned in a timely manner.
Educators/Staff cannot begin work without a Criminal Record Check/Vulnerable Sector Check and a check from the Department of Social Development.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

November 20, 2024

Date

original signed by
Erica Mercer

November 20, 2024

Signature of Operator/Designate

Date