

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Sussex Christian School Inc.		Inspection Date September 29, 2026
Facility Name SCS Mini Lights Early Learning Centre		Licence Number 2023101
Address 43 Chapman Drive Sussex NB E4E 1M4		Telephone Number (506) 512-0355
Type of Facility Full-time Early Learning and Child Care Centre	Maximum Number of Children 12	Ages of Children INFANTS
ELCC Licensing Staff Veronique Berube	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Feb 08, 2027	
Comments: The facility does not have at least 50% of educators holding a one-year Early Childhood Education Certificate or the equivalent. A written plan must be submitted to the Quality Assurance Monitor by email on how the facility will be compliant with this regulation.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 15, 2026	
Comments: In one child profile reviewed, the address of an emergency contact was missing. In two additional child profiles reviewed, the address of one emergency contact was also missing. Child records must contain the name, address, and telephone number of at least two emergency contacts. The administrator must ensure that all child profiles are complete and maintained with current information at all times.			

General Comments

The Quality Assurance Monitor is on site to conduct a monitoring inspection. The child to staff ratio was respected during the inspection.

The following elements were verified:

- Rest area
- If all required documents are posted in a visible location in the facility
- Child records
- Signed consent in the child's file
- Medication records

General Comments

- Medication
- Child guidance
- Health
- Incident records

The Quality Assurance Monitor observed that three staff files were missing updated verifications. Two staff files contained expired Social Development Record Checks, however, updated digital copies were provided to the Quality Assurance Monitor during the visit. One staff file contained a Criminal Record and Vulnerable Sector Check from Toronto, the Administrator was able to provide a digital copy of the verification during the visit. Staff files must be updated as needed.

The Quality Assurance Monitor observed the children eating their afternoon snack (lunch boxes) and then transitioning to the outdoor play area. The children were observed playing with rainwater flowing from the gutter. They were collecting the water with small shovels and transferring it into containers as part of imaginative play, making "soup." Educators were observed engaging in positive interactions with the children and singing songs with them throughout the visit.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

October 01, 2026

Date

original signed by
Sarah Jones

Signature of Operator/Designated staff

October 01, 2026

Date

"I hereby acknowledge receipt of this report"