

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Erin Williams	Licence Number 2023034	Inspection Date November 15, 2023
Facility Name Upper Nashwaak Kid's Club		Telephone Number (506) 259-0563
Address 28 Bridge Street Stanley NB		
Name of Early Learning and Childcare Licensing Staff Jennifer Godin		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Nov 22, 2023	Nov 15, 2023
Comments: Deficiency is now compliant Monitoring visit report from October 19, 2023, was not posted at time of visit. Report was posted at end of inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include (viii) any written consent given by the child's parent or guardian.	24(1)(b)(viii)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Nov 22, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Oct 20, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Oct 27, 2023	Nov 15, 2023
Comments: Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility, Comments: Deficiency is now compliant	32(1)(b)	Oct 27, 2023	Nov 15, 2023

General Comments
<p>Educator greets children in the hallway as they arrive from school. Since the daylight savings time change, there has been a change in the facility's schedule. They now go outside to play as soon as they arrive from school, since it gets dark earlier.</p> <p>All child files were observed to contain all required documents as per Licensing Regulation at time of follow up inspection.</p> <p>Please ensure that before staff work with the children, that they have all documents in their staff file that are required as per Licensing Regulation 24(1)(c)(i-vii):</p> <ul style="list-style-type: none"> • Criminal Record and Vulnerable Sector checks • Social Development checks • Signed declaration confirming that the staff member has read and understood their obligations under the Act and Licensing Regulation • Valid First Aid certificate • A copy of their description of their duties and responsibilities). <p>All indoor play materials are displayed on low and open shelves and are now easily accessible to the children.</p> <p>All tops of shelving units were observed to be clean, tidy and not cluttered at time of visit.</p> <p>Children must wear proper indoor footwear at all times in case of an emergency evacuation.</p>

original signed by
Jennifer Godin

Signature of Early Learning and Childcare Licensing Staff

November 16, 2023

Date

original signed by
Erin Williams

Signature of Operator/Designate

November 16, 2023

Date