

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Over the Moon Learning Centre Inc.	Licence Number 2023001	Inspection Date June 04, 2024
Facility Name Over the Moon Learning Centre		Telephone Number (506) 874-4329
Address 25 Hildegard Drive Moncton NB E1G 2G5		
Name of Early Learning and Childcare Licensing Staff Sophie Powers		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jun 10, 2024	
Comments: In 1 out of 8 child record files verified, the address of the child's medical practitioner was missing. All child record files must include the name, address and telephone number of the medical practitioner. The operator must ensure that all child record files are complete.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Jun 10, 2024	
Comments: In 3 out of the 8 child records files verified, the parent's signature for this statement was missing or was not a handwritten signature. The operator must ensure that all child record files are complete.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Jun 10, 2024	
Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Jun 10, 2024	
Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Jun 10, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.</p>			
<p>27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.</p>	27(f)	Jun 10, 2024	
<p>Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.</p>			
<p>27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.</p>	27(g)	Jun 10, 2024	
<p>Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not an handwritten signature. The operator shall obtain a written signature from parents for all required consents.</p>			
<p>27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.</p>	27(j)	Jun 10, 2024	
<p>Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.</p>			
<p>27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.</p>	27(k)	Jun 10, 2024	
<p>Comments: In 3 out of the 8 child records file verified, the parent's signature for this consent was missing. The signature was either not there or it was not a handwritten signature. The operator shall obtain a written signature from parents for all required consents.</p>			
<p>28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.</p>	28(2)	Jun 11, 2024	
<p>Comments: At the time of the inspection, the Quality Assurance Monitor observed that the last emergency evacuation and fire drill was completed in March. Monthly emergency and fire drills are to be completed. The Quality Assurance Monitor insists that an emergency and fire drill be completed within the next week.</p>			
<p>40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.</p>	40(1)(c)	Jun 07, 2024	
<p>Comments: The Quality Assurance Monitor observed book bags, jackets, clothes, lunch box, shoes etc. on the floor and all mixed up. The facility has a labelled and easily accessible space for personal belongings; however, most of the children's personal belonging were on the floor. With that, personal belonging was not stored separately for each child. Using the space provided for personal belongings helps keep items separate so that belongings do not get lost or mixed up. It also helps reduce the risk of communicable disease. The operator must ensure that children's personal belongings be stored separately for each child.</p>			

General Comments

The Quality Assurance Monitor is on site for a monitoring inspection,

During the visit, the following elements were verified:

- If all required documents were posted in a visible and prominent place in the facility.
- Child record files and signed consents
- Daily attendance records
- Administrative records maintained on site

General Comments

The daily attendance is recorded using the attendance form provided by the department, complete, showing all absences and detailing the reason. The attendance sheet and the first aid kit were brought out of the facility when the group left to go to the park.
During the visit, children ate snack, played indoors and left to go to the park.

original signed by
Sophie Powers

Signature of Early Learning and Childcare Licensing Staff

June 06, 2024

Date

original signed by
Fariba Breau

Signature of Operator/Designate

June 06, 2024

Date