

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Boys and Girls Club of Charlotte County Inc.		Inspection Date May 14, 2026
Facility Name Boys and Girls Club St. Stephen Elementary School		Licence Number 2022107
Address 16 Kings Court St. Stephen NB E3L 3X7		Telephone Number (506) 466-4300
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 29	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Kiesha Cobbett	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
12(0.1)(a)(i-iii) In subsection (1), an operator of a licensed facility includes: (a) in the case of a criminal record check or a vulnerable sector check, as the case may be, (i) in the case of a corporation or unincorporated association, the directors, (ii) in the case of a partnership, the partners, and (iii) in the case of a limited partnership, the general partners;	12(0.1)(a)(i-iii)	Apr 30, 2026	May 12, 2026
Comments: One Board member did not obtain a criminal record check/vulnerable sector check prior to becoming a board member. To be obtained and added to the file. Deficiency is now compliant			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Apr 30, 2026	May 12, 2026
Comments: Monthly emergency evacuation and fire drills have not been completed since September. Monthly emergency evacuation and fire drills are to be completed and recorded each month. Deficiency is now compliant			
33(3) An operator of a licensed facility shall complete a monthly review and maintenance plan on all stationary equipment that includes the following information: (a) the review and repair dates; (b) the action required and the action taken; and (c) the name of the staff member who conducted the review.	33(3)	Apr 30, 2026	May 12, 2026
Comments: A monthly review and maintenance plan was not completed on all stationary equipment showing: the review and repair dates; the action required and taken; and the name of the staff completing the review. The review and maintenance plan on all stationary equipment is to be completed and recorded each month. Deficiency is now compliant			

<p>General Comments</p> <p>Follow-Up Inspection:</p> <p>All deficiencies are now compliant.</p> <p>The facility is recommended for licensing pending fire recommendation.</p>
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original signed by
Kiesha Cobbett

May 14, 2026

Signature of Early Learning and Childcare Licensing Staff

Date

original signed by
Natasha Reid

May 14, 2026

Signature of Operator/Designated staff

Date

"I hereby acknowledge receipt of this report"