

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2022107	Inspection Date September 17, 2024	
Facility Name Boys and Girls Club St. Stephen Elementary School		Telephone Number (506) 466-4300	
Address 16 Kings Court St. Stephen NB E3L 3X7			
Name of Early Learning and Childcare Licensing Staff Cathleen LeBlanc		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Sep 27, 2024	
Comments: One staff file was missing their First Aid Certificate. This staff had recently completed their First Aid. Certificate to be added to file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	May 13, 2024	May 21, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	May 31, 2024	May 21, 2024
Comments: Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (i) menu plans and any substitutions.	24(1)(i)	May 13, 2024	May 21, 2024
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	May 13, 2024	May 21, 2024
Comments: Deficiency is now compliant			

General Comments

A Monitoring Inspection was completed this afternoon. Children were observed inside. Children were observed taking part in several activities - gross motor play, playing UNO, drawing, hot wheels, dress up, and playing with dolls.

Educators were engaged - sitting and conversing with the children, taking part in play, offering a wide variety of

General Comments

choices, and using positive language.

Children were observed transitioning from free play, to clean up, to hand washing, to snack, without any issues. Educator was observed using a timer and giving children verbal reminders.

Children were observed washing their hands before snack, while an educator was observed cleaning tables. Today's snack was apple sauce and graham crackers.

Several well-defined centers were observed - building, arts & crafts, gross motor, music, dramatic play, and boardgames / cards.

Parent board was observed, and all required documentation was posted. Attendance records were observed and accurate.

original signed by
Cathleen LeBlanc

Signature of Early Learning and Childcare Licensing Staff

September 17, 2024

Date

original signed by
Anna Teed

Signature of Operator/Designate

September 17, 2024

Date