

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator The Magic Tree Daycare Inc.		Inspection Date January 30, 2026
Facility Name The Magic Tree School Age Program		Licence Number 2022058
Address 22 Lansdowne Street Sackville NB E4L 3Y9		Telephone Number (506) 536-1498
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 30	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Sophie Powers	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Feb 02, 2026	
Comments: During the file review, the Quality Assurance Monitor noted that the medical practitioner information was missing from one child's file. All child records must include the name, address, and telephone number of the medical practitioner. The operator must ensure that all child records are complete.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Feb 02, 2026	
Comments: The daily routine was not posted in the facility. The daily routine—for after-school days and for full days during school closures—must be posted in a visible and prominent location in the facility.			

General Comments
<p>The Quality Assurance Monitor is on site to conduct a monitoring inspection.</p> <p>During the visit, the following element were reviewed and verified:</p> <ul style="list-style-type: none"> <li>- Child records and signed consents</li> <li>- New staff member's files</li> <li>- Daily activities</li> <li>- incident records</li> <li>- posting</li> <li>- indoor play area</li> </ul> <p>During the inspection, the educator in charge informed the QAM that they had never previously had to complete an incident report for a major incident. They did not have any incident report forms available on site to show the QAM but confirmed they were aware that the form must be completed and submitted to the QAM within 24 hours. The QAM advised the educator that several copies should be printed from the operator's manual and kept accessible in case a major incident occurs.</p> <p>All minor incidents are properly recorded, documented and signed by parents so that they are well informed of any minor incidents that may have involved the child while at the facility.</p>

## General Comments

While verifying the new staff member's files, the Quality Assurance Monitor noted that one educator's vulnerable sector check was not completed at a local RCMP detachment. The QAM recommends that the educator obtain a new check.

The Quality Assurance Monitor noted that the contact information for the Quality Assurance Monitor and the inspector/investigator posted on site was not up to date following a recent change. The Quality Assurance Monitor left business cards for both herself and the inspector so that the information can be updated accordingly.

During the inspection, children played indoors and transitioned outdoors to go to the park.  
Ratio is respected during the visit.

original signed by  
**Sophie Powers**

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

January 30, 2026

\_\_\_\_\_  
Date

original signed by  
**Brianne Estabrooks**

\_\_\_\_\_  
Signature of Operator/Designated staff

January 30, 2026

\_\_\_\_\_  
Date

*"I hereby acknowledge receipt of this report"*