

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator Sussex Christian School Inc.		Inspection Date April 15, 2026
Facility Name Shine After School Care		Licence Number 2022052
Address 33 Pine Street Sussex NB E4E 5R7		Telephone Number (506) 512-0355
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 24	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Veronique Berube	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jan 21, 2026	Apr 15, 2026
Comments: The administrator informed the Quality Assurance Monitor that the staff member is no longer working at this location. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jan 21, 2026	Apr 15, 2026
Comments: The administrator informed the Quality Assurance Monitor that the staff member is no longer working at this location. Deficiency is now compliant.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Apr 15, 2026	Apr 15, 2026
Comments: Upon arrival at the facility, the Quality Assurance Monitor observed the children waiting for the bus to be transported to another facility. While verifying the child-to-staff ratio, the educator informed the Quality Assurance Monitor that he had a total of 18 children. The required child-to-staff ratio was not respected, as the educator was alone with 18 children. The administrator arrived at the facility at the same time as the Quality Assurance Monitor. A second bus arrived at the facility with another group of children and a second staff member. The administrator informed the Quality Assurance Monitor that the first bus driver typically remains on site until the second bus arrives with the second educator; however, on that day, the bus driver left the facility before the arrival of the second bus. The child-to-staff ratio must be maintained at all times. Deficiency is now compliant.			

General Comments

The children were observed arriving from school at the facility. The Quality Assurance Monitor observed a staff member completing the children's attendance in an organized manner by having the children line up and leave the line once they were signed in on the attendance sheet. Positive interactions were observed between the educators and the children.

The deficiencies are now compliant.

original signed by
Veronique Berube

Signature of Early Learning and Childcare Licensing Staff

April 17, 2026

Date

original signed by
Heidi Adams

Signature of Operator/Designated staff

April 17, 2026

Date

"I hereby acknowledge receipt of this report"