

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 682599 Ltd NB	Licence Number 2022046	Inspection Date August 01, 2024	
Facility Name Energy Kidz		Telephone Number (506) 471-0977	
Address 300 Restigouche Road Oromocto NB E2V 2H5			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Aug 01, 2024	
Comments: There was a staff on site who did not have a criminal record and vulnerable sector. The staff left the facility to go to the RCMP station. The administrator and the staff were advised that they could not return until a criminal and vulnerable sector check was completed and placed in the staff file.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Aug 23, 2024	
Comments: The planning included a sports, bike and water week. A written plan is required to ensure there are a variety of opportunities provided for learning and exploration for the children. These should be kept on file throughout the year so that they can also be verified by licensing staff. This may be demonstrated in many ways, such as: • weekly program • daily activity sheets			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iii) the name, address and home and work telephone numbers of the child's parent or guardian,	24(1)(b)(iii)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include (viii) any written consent given by the child's parent or guardian.	24(1)(b)(viii)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Aug 23, 2024	
Comments: The Operator and Administrator job descriptions must reflect the actual positions that they hold.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Aug 01, 2024	
Comments: There was a staff member who was missing a copy of a criminal record and vulnerable sector check. This staff cannot return to the facility until they have a valid criminal and vulnerable sector check on file. There was also a staff member who was missing a vulnerable sector check. Staff files must be complete prior to employment even if the staff member is considered to be there on a trial basis.			
26(2) The operator of a licensed facility shall require the parent or guardian referred to in subsection (1) to sign a declaration confirming that he or she has read and understood the content of the handbook.	26(2)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Aug 06, 2024	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (j) permitting photographs and videos to be taken of the child for publication or social media.	27(j)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (k) posting photographs of the child at the licensed facility to illustrate the child's learning.	27(k)	Aug 06, 2024	
Comments: The child files were not on site and licensing staff was unable to verify information.			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Aug 06, 2024	
Comments: Licensing staff could not verify incident logs as they are kept in the child files and were not on site.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Aug 06, 2024	
Comments:			

General Comments
<p>There have been shelving and materials added to the indoor play space. There are blocks, lego, dinosaurs, a reading area, art, and a cozy reading room to name a few. These additions have provided more choices and balance in the environment for the children.</p> <p>The parking lot now has a fence which has provided a safer area for the children to play in. It includes 4 corners game, basketball, hockey, chalk, wooden benches, a shaded area, and planters for flowers.</p> <p>The administrator advised licensing staff that ratio when transporting children according to the regulation is being kept at all times. The educator who is driving is not being counted in the ratio for the children.</p> <p>Please be advised that as for the purposes of section 17 of the Act, the requirements with respect to the transportation of children are as follows:</p> <p>(a) if the driver of a motor vehicle is a staff member, he or she shall not be included in the child-to staff ratios calculated under sections 9 and 10</p> <p>(b) despite paragraph (a), the driver of a motor vehicle who is a staff member is included in the child-to-staff ratios calculated under sections 9 and 10 if the children transported are school-age children and the route taken is between the licensed facility and the school</p> <p>(c) the driver of a motor vehicle and the motor vehicle must be in compliance with the Motor Vehicle Act and the regulations under that Act; and (d) the motor vehicle must be equipped with (i) a record of emergency contacts for each child receiving services at the licensed facility, and (ii) a first aid kit that is equipped with the contents prescribed under the Occupational Health and Safety Act.</p> <p>Driver's abstracts for each educator showing a good driving record (can be obtained at Service New Brunswick) should be kept on file.</p> <p>It is not recommended for staff members to use their personal vehicles to transport children. However, if doing so, they are to advise their vehicle insurance company. and it is recommended that a copy be kept in their file showing that they have the proper coverage.</p> <p>I noticed that there was an out of order sign on one of the washrooms. The administrator on site advised me that they had fixed it and took the sign off the door. They stated that the toilet had been plugged and she</p>

General Comments

plunged it.

The requirements for the First Aid kits have changed as per Worksafe NB. I will forward the list to the Operator. Please ensure that expiry dates are checked regularly.

Child files must be complete and kept on site at all times.

Please see all comments throughout the report. Licensing staff will return to verify all compliances.

original signed by

Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

August 01, 2024

Date

original signed by

Jill Johnson

Signature of Operator/Designate

August 01, 2024

Date