

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Tree Tops Daycare Inc.	Licence Number 2021120	Inspection Date March 14, 2024	
Facility Name Tree Tops Daycare Inc.		Telephone Number (506) 653-8350	
Address 445 St. Martins Road Saint John NB E2S 1E4			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
10(3) An educator under 19 years of age shall be supervised at all times when he or she is working directly with a child by an educator who is at least 19 years of age.	10(3)	Mar 12, 2024	
Comments: During the renewal inspection it was observed an individual 18 years of age alone in the room as the Educator had children in the washroom in the adjacent room. The rooms are divided by shelving; however, anyone under the age of 19 cannot be alone with the children at any time. Discussed with Administrator, Educators during inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Mar 13, 2024	
Comments: 3's Room: * Reason child absent not recorded.			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (b) the weekly menus.	25(b)	Mar 26, 2024	
Comments: Menu that is posted is for September - January. Discussed with Administrator during inspection.			
28(1) An operator of a licensed facility shall not change the allocation of space used to provide services or add to or alter any building or facility or any part of them unless the Minister has approved the changes in writing.	28(1)	Mar 12, 2024	
Comments: Four-Year-Old Room and 1/2-day Preschool/School-Age Room was divided by shelving during initial inspection. New shelf was placed in the split class for the dividing of the wall, this shelf is shorter than was previously there, therefore making the rooms more open. Discussed with Administrator to lengthen the divided wall. As changes to the facility are not permitted without approval from Licensing.			
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Mar 26, 2024	
Comments: 3's Room: * Daily incident log not signed by parent on one occasion. 4's Room: * Daily incident log not signed by parent on numerous occasions.			

General Comments

A renewal inspection occurred today. The children were observed during inside and outside play, lunch, nap/quiet time. The children's learning in each of the rooms is documented and displayed in various forms. Educators were observed speaking kindly and appropriately to the children, redirecting behaviors in a positive manner. Discussed with Administrator the outside play area and she indicated they are working on a solution for the hill area. Each of the learning environments has a wide variety of age-appropriate materials for the children to interact and engage and the children were observed actively engaging in all areas.

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

March 14, 2024

Date

original signed by
Dana Whitenect

Signature of Operator/Designate

March 14, 2024

Date