

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Sussex Christian School Inc.	Licence Number 2021054	Inspection Date September 23, 2025	
Facility Name SCS Little Lights Early Learning Centre		Telephone Number (506) 512-0355	
Address 384 St. George Street Sussex NB E4E 1T4			
Name of Early Learning and Childcare Licensing Staff Jodi Hennessey		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Oct 17, 2025	
Comments: Inspector reviewed all staff files. Facility currently is not meeting the Regulation. Operator to submit a plan to Inspector on how they will meet this Regulation.			
12(2) An operator of a licensed facility shall ensure that a criminal record check or a vulnerable sector check, as the case may be, and a check with the Department of Social Development is conducted on each individual before he or she becomes a staff member.	12(2)	Sep 24, 2025	Sep 23, 2025
Comments: Inspector reviewed all staff files and observed one new staff member was without new Social Development Check. Staff member was instructed to leave the childcare facility until new was obtained. This was obtained during the renewal inspection. Deficiency is now compliant.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 17, 2025	
Comments: Inspector observed all four childcare rooms on this license. The Owls' Room there was no evidence of a purposefully planned and documented program. Children's learning was not evident. Discussed with Administrator during the inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (e) administration of medication records.	24(1(e))	Sep 24, 2025	
Comments: Inspector observed in the Turtles room that a consent to Administer Medication-ongoing treatment was missing for one child with a prescription. Discussed with Educators and Administrator during the inspection the requirements for consent forms for medications.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Sep 24, 2025	Sep 23, 2025

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Inspector reviewed all staff files and observed one new staff member was without new Social Development Check. Staff member was instructed to leave the childcare facility until new was obtained. This was obtained during the renewal inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Sep 24, 2025	
Comments: Inspector reviewed mandatory attendance records in all four rooms. It was observed in two rooms that the reason the child was absent was not being recorded. Discussed with Educators and Administrator during the inspection.			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Sep 24, 2025	
Comments: Inspector observed in the Turtles room that a consent to Administer Medication-ongoing treatment was missing for one child with a prescription. Discussed with Educators and Administrator during the inspection the requirements for consent forms for medications.			
49(2) An operator of a licensed facility shall ensure that no child receiving services at the licensed facility is subjected to any form of physical punishment or verbal or emotional abuse or is denied physical necessities.	49(2)	Sep 23, 2025	
Comments: Inspector observed in the Owls' Room and Educator using an elevated voice/tone when trying to obtain the children's attention. Inspector discussed with Administrator during the inspection that when the learning environment seems chaotic, then educators must practice self-control and not use an elevated voice to obtain the children's attention. Positive child guidance techniques must be used at all times.			

General Comments
<p>A renewal inspection occurred on September 23, 2025.</p> <p>The children in all four early learning environments were observed.</p> <p>In the Turtle's room (2-year-olds), the Inspector observed the children during transitions from play to diaper changing, handwashing, lunch, nap/quiet time. Educators were observed tending to the needs of the children, speaking appropriately to them, and using positive child guidance when redirecting challenging behaviors.</p> <p>The Raccoons room (2-year-olds), Inspector observed the children during outside play, transitioning to inside play, lunch, nap/quiet time. Documentation on the walls depicted the children engaged in fall sensory activities and playing with leaves. Educators were observed during nap/quiet time soothing the children to sleep by rubbing their backs until the children settled for a nap.</p> <p>In the Hedgehogs and Owls' rooms, the children were observed during inside play, outside play, transitions, lunch, and nap/quiet time.</p> <p>Discussed with all educators in the rooms and recommending adding staff to the mandatory attendance records to reflect which staff are in the rooms; this would be for regular staff and those covering lunches and planning times.</p> <p>Discussed with all educators the daily routine that are posted in each of the learning environments and that times to be removed. The daily routine is to be flexible to incorporate the interests of the children, allow for spontaneous activities, allow for changes in the weather, allow for a different pace when needed by either the children or educators, allow introduction of a new child into the program, meet the developmental and inclusion support needs of all children. Operators Manual for Full-time and Part-time Early Learning and Childcare Centres).</p> <p>The daily program should include a variety of activities purposely planned according to the ages and development of the children. Operators and educators demonstrate that planning is a process that involves engaging the children and reflecting on the children's interests, passions, strengths, and abilities; ensure that short- and long-term plans are flexible and fluid, to accommodate emerging interests and unanticipated events; focus on individuals or small groups of children; and emphasize a strength-based approach. (Operators Manual for Full-time and Part-time Early Learning and Childcare Centres).</p> <p>All staff and operator files were reviewed and verified complete after Inspector received a missing Social Development Check. A random review of twenty (20) children's files occurred and were verified complete.</p>

original signed by
Jodi Hennessey

Signature of Early Learning and Childcare Licensing Staff

September 24, 2025

Date

original signed by
Sarah Jones

Signature of Operator/Designate

September 24, 2025

Date