

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Cassel Enterprises Ltd.	Licence Number 2021023	Inspection Date October 04, 2022	
Facility Name Hands On Learning Enrichment Centre - Saint John		Telephone Number (506) 857-4263	
Address 1672 Rothesay Road Saint John NB E2H 2J3			
Name of Early Learning and Childcare Licensing Staff Lisa Green		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (a) an administrator and educators must hold a valid first aid certificate and a valid cardiopulmonary resuscitation certificate;	11(a)	Oct 17, 2022	
Comments: CPR First Aid certificate missing from one staff file. (4 new staff files checked during todays inspection. Ensure first aid certificate is placed in file as soon as completed and received. Staff member cannot be left alone with children until received.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 07, 2022	
Comments: 4 new staff files reviewed during today's inspection. 2 staff files without a description of duties present. Ensure staff review the duties and responsibilities of their roles, and place a copy in each file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Oct 07, 2022	Oct 04, 2022
Comments: 4 staff files reviewed during todays inspection. 1 staff member file without an SD check. Ensure SD Check is added to staff file as soon as received. Deficiency is now compliant SD check added to file during inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Oct 17, 2022	
Comments: 4 new staff files checked during todays inspection. CPR First Aid certificate missing from one staff file. Ensure first aid certificate is placed in file as soon as completed and received. Staff member cannot be left alone with children.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Oct 10, 2022	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Bathrooms throughout facility- Base of toilets unclean, and baseboards are dusty. Both require cleaning. Change station in 3 year old bathroom has sand and debris collecting and needs to be adequately cleaned between each child. Blue wall in 3 year old room- chipped paint. Requires repainting.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jun 01, 2022	Oct 04, 2022
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Jun 01, 2022	Oct 04, 2022
Comments: Deficiency is now compliant			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Oct 10, 2022	
Comments: Throughout indoor play areas, area rugs have sand and debris accumulated. Rugs are too be vacuumed daily.			
36(4) The rest area of a full-time early learning and childcare centre and an early learning and childcare home shall allow for a space of at least 46 cm between each crib, portable playpen, cot or nap mat.	36(4)	Oct 05, 2022	
Comments: Nap mats in 2 year old room observed to not meet requirement for being spaced 46cm apart.			
6(1) An application for the renewal of a licence shall be made at least 90 days before the expiration date of the licence.	6(1)	Oct 10, 2022	
Comments:			

General Comments
<p>Monitoring Inspection completed today.</p> <p>Regulation 6(1)- Application to renew licence: Complete renewal application not received at least 90 days in advance. Complete application form, with signature and all accompanying required documentation must be received well in advance of license expiry to ensure renewal inspection can be completed.</p> <p>Children were playing in the outdoor environment, transitioning from outdoor play and preparing for lunch, quiet time and free play.</p> <p>While children were waiting after transitioning from outdoors, educators were observed to engage in conversation, read books and play games. This ensures that children are not sitting waiting for long periods of time and helps prevent challenging behaviours.</p> <p>Indoor environments are set up with a variety of materials and allow children to independently choose what they would like to play with.</p> <p>Documentation posted demonstrates the activities and learning of the children in the groups. Learning stories, photos, and art work were observed today. Ensure documentation is dated to demonstrate that it is current.</p> <p>Concerns addressed regarding educators observed to be on their cell phones while in the outdoor play area with children. Recommendation made by QA Monitor that the cell phone policy be reviewed during the next staff meeting and educators reminded of their requirement to supervise and engage with children both indoors and outdoors.</p>

original signed by  
Lisa Green

Signature of Early Learning and Childcare Licensing Staff

October 04, 2022

Date

original signed by  
Megan Larsen

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Signature of Operator/Designate

October 04, 2022

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Date