

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Elm City Childcare Ltd.	Licence Number 2021009	Inspection Date September 22, 2021
Facility Name School of Discoveries		Telephone Number (506) 440-6458
Address 150 Cowperthwaite Street Fredericton NB E3A 9Y5		
Name of Early Learning and Childcare Licensing Staff Joanne Voyer Page		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
50(2) The operator of a licensed facility shall inform the parent or guardian of a child involved in an incident on the day the incident takes place and shall ensure that the parent or guardian signs the daily log to confirm their awareness.	50(2)	Sep 24, 2021	
Comments: As per discussed parents must be signing the incident report on the day of, so they are aware. Incident reports should be completed for both children involved in the incident. It is also important to document behavior incidents and have parents sign off when this occurs.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Sep 22, 2021	Sep 22, 2021
Comments: Please read comment below. Today a child was moved to another room to meet the ratio.			

**General Comments**

Monitoring visit performed. My first visit to this centre that recently opened in July. Covid 19 guidelines are being followed - visitor log sheets available. Children and staff are wearing masks in common areas. I did state that children and staff are not required to wear a mask when outdoors. I do recommend that staff book their individual times with their group when in the gym so that children are not required to wear masks in this common area. When children are part of a group in the early morning or late afternoon, accurate attendance records are required. Children and staff are not required to wear masks during this time either.

Programming rooms are inviting and it is obvious staff take pride in decorating their rooms with materials, toys and equipment appropriate for the age groups served. Lovely sensory materials observed in all the programming rooms.

Administrative records were reviewed and fire drills are being performed and recorded, outdoor maintenance is being completed, attendance records are being documented within educator's own groups. Children's last names must be added to the attendance record so records are accurate and for purposes of contract tracing. It is also important that children are not being moved around to another room to meet ratio. This did occur on the day of my visit. I would suggest you ask parents to advise you when they require care, the Friday before, so you

General Comments

can make arrangements to have enough staff on site to maintain the ratio in each group.  
School age children arrived, washed hands, ate lunch and then commenced working on an activity they started earlier this week. Then children participate in Taekwondo. Some children are at different levels.  
All children were observed in outdoor play during my visit and eating lunch before going down for a nap.

original signed by  
Joanne Voye Page

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

September 22, 2021

\_\_\_\_\_  
Date

original signed by  
Amanda Donaher

\_\_\_\_\_  
Signature of Operator/Designate

September 22, 2021

\_\_\_\_\_  
Date