

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator DCS Kids Daycare & Early Learning Center Inc.	Licence Number 2021005	Inspection Date December 20, 2022	
Facility Name DCS Kids Daycare		Telephone Number (506) 688-4463	
Address 11 School Street Dorchester NB E4K 2Z6			
Name of Early Learning and Childcare Licensing Staff Erika Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
2.02(2)An operator of a licensed facility shall provide the Minister with the information, including personal information, for the on-line registry that is prescribed by regulation within the time prescribed by regulation.	2.02(2)	Dec 22, 2022	
Comments:			

General Comments
<p>The Quality Assurance Monitor is on site to return the selection of attendance records that had previously been removed from the facility. The receipt indicating which files had been removed has been completed to provide proof that all documents have been returned and was signed by the Quality Assurance Monitor and the administrator.</p> <p>During the inspection, 9 school age children were in attendance. The administrator told the Quality Assurance Monitor that since a local babysitter who was providing services in the school was absent the day prior and the day of the inspection, that the administrator has decided to offer the children services in the facility. As the children are not enrolled in the facility, the administrator was in violation of the Early Childhood Services Act legislation 2.02(2) An operator of a licensed facility shall provide the Minister with the information, including personal information, for the on-line registry that is prescribed by regulation within the time prescribed by regulation.</p> <p>This act requires the administrator to only offer services to children who are enrolled in the facility. The administrator must ensure that all children attending the licenced facility are enrolled. Children who are not enrolled are not permitted to be receiving services in the facility until they have been properly enrolled.</p> <p>During the inspection, the children's files were on-site since the children present were children who had previously attended the facility and the administrator had kept the records in accordance with the Act. The attendance records showed that the children were present, and the arrival and departures were accurately noted. The ratio was respected during the inspection and the administrator confirmed that the children were offered this service as their ratio allowed it.</p> <p>The administrator has shared with the Quality Assurance Monitor that they had the intention of providing services to the families of the school age children that are attending the unlicensed services in the school.</p>

## General Comments

The Quality Assurance Monitor has confirmed that if they intend on doing this, they must follow the enrollment process for the children. The Quality Assurance Monitor has reminded the administrator that the ratio will need to be respected at all times and the attendance records must reflect with accuracy the services provided.

The administrator can consult the EECD website for additional information concerning the law governing childcare services in New Brunswick and the Early Childhood Services Act.

original signed by

Erika Hickey

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Signature of Early Learning and Childcare Licensing Staff

December 22, 2022

\_\_\_\_\_  
Date

original signed by

Kirsten Weldon

\_\_\_\_\_  
Signature of Operator/Designate

December 22, 2022

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Date