

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Michelle Rose-Murphy	Licence Number 2020020	Inspection Date April 10, 2024
Facility Name Our Happy Place		Telephone Number (506) 378-4852
Address Dieppe NB		
Name of Early Learning and Childcare Licensing Staff Ashley Kelly		Position Title Quality Assurance Monitor

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number, Comments: Deficiency is now compliant	24(1)(b)(i)	Mar 26, 2024	Apr 10, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner. Comments: Deficiency is now compliant	24(1)(b)(ii)	Mar 26, 2024	Apr 10, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached, Comments: Deficiency is now compliant	24(1)(b)(iv)	Mar 21, 2024	Apr 10, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities. Comments: Deficiency is now compliant	24(1)(c)(iii)	Mar 21, 2024	Apr 10, 2024
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (d) associated person records that include (i) a copy of a criminal record check. Comments: 1 associated person is missing criminal record check. Operator to contact QAM once received.	24(1)(d)(i)	Mar 19, 2024	

### General Comments

Quality Assurance Monitor reviewed 5 child profiles.

General Comments

Operator and QAM discussed difficulties in procuring the criminal record check for her associated person. Operator to contact QAM once it has been received.

QAM recommends Operator re-organizes staff files before annual inspection.

original signed by  
Ashley Kelly

\_\_\_\_\_  
Signature of Early Learning and Childcare Licensing Staff

April 10, 2024

\_\_\_\_\_  
Date

original signed by  
Michelle Rose-Murphy

\_\_\_\_\_  
Signature of Operator/Designate

April 10, 2024

\_\_\_\_\_  
Date