

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Willow Bend Early Learning Centre Inc.	Licence Number 2020006	Inspection Date September 02, 2022	
Facility Name Willow Bend Early Learning Centre		Telephone Number (506) 386-2300	
Address 1097 Salisbury Road Moncton NB E1E 3V9			
Name of Early Learning and Childcare Licensing Staff Kyleigh Roy		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Sep 05, 2022	
Comments: 1 of the 8 child files verified did not contain the name, address and telephone number of their medical practitioner. The operator must make sure that the name, address and telephone number of the medical practitioner is indicated in the child's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Sep 07, 2022	
Comments: 1 emergency contact in 1 of the 8 child files verified does not live within 1 hour of the facility. The emergency contacts must be able to respond within 1 hour if parent(s) / guardian(s) cannot be reached.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Sep 05, 2022	
Comments: 1 out of the 15 employees files verified did not have a copy of their current description of duties and responsibilities. The operator must ensure that a description of the staff's duties and responsibilities is maintained in their file.			
28(2) An operator of a licensed facility shall carry out emergency evacuation and fire drills monthly.	28(2)	Sep 09, 2022	
Comments: During the inspection, the Inspector observed that a fire drill for the month of August was not completed. Fire drills must be conducted and documented each month.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Sep 07, 2022	
Comments: Art materials such as markers, crayons and paper were not easily accessible to children in 2 of the 5 rooms inspected. Art materials must be arranged on low, open shelves and easily accessible to children receiving services at the facility.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies; Comments: During the inspection, the inspector observed toilet spray located in an unlocked cupboard in the bathroom . Toxic products must be locked up and inaccessible to children.	39(2)(a)	Sep 02, 2022	
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child. Comments: During the inspection, the inspector found that several water bottles were not labeled with the child's names. The operator must ensure that personal belongings brought to the facility are labelled with the child's name.	40(1)(a)	Sep 05, 2022	
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas. Comments: The diaper changing procedures are not posted in one of the two diaper changing areas. The operator must post diaper changing procedures in a visible place in the diaper changing area.	41(3)(a)	Sep 02, 2022	
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required. Comments: During the inspection, the inspector found that several lunch boxes were not labeled with the children's names. All food brought from home must be labeled with the child's name.	48(2)	Sep 05, 2022	
48(4) If an infant is receiving services at a licensed facility, the operator shall (d) ensure that each bottle is stored with a cover in the refrigerator. Comments: During the inspection, the inspector observed that 2 infant bottled stored in the fridge did not have covers. The operator must ensure that each bottle is stored with a cover in the refrigerator.	48(4)(d)	Sep 05, 2022	
48(6) An operator of a licensed facility shall post information relating to any allergies of the children in the food preparation area. Comments: The inspector observed that the children's allergies are not posted in the food preparation area. The operator shall post information relating to the allergies of the children in the food preparation area.	48(6)	Sep 02, 2022	

#### General Comments

During the inspection, the inspector observed snack time, outdoor play, a color mixing activity, lunch and nap time.

Due to an outbreak, the inspector could not observe if various forms of literacy were available for children. The operator advised the inspector that the books will be added to the indoor play area once the outbreak is over.

During the inspection the ratio was respected.

original signed by  
Kyleigh Roy

Signature of Early Learning and Childcare Licensing Staff

September 07, 2022

Date

original signed by  
Carrie Leblanc

Signature of Operator/Designate

September 07, 2022

Date