

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator 687526 NB		Inspection Date December 02, 2025
Facility Name Mel's Toddler Town		Licence Number 2019639
Address 42 Craig Crescent Saint John NB E2K 4J4		Telephone Number (506) 609-4070
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 15	Ages of Children PRESCHOOL SCHOOL-AGE
ELCC Licensing Staff Amanda Wills	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
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General Comments

A monitoring inspection occurred in the morning on December 2, 2025

The preschool children were observed during free play and snack time, with handwashing occurring prior to eating. Children ate both snacks brought from home and the provided option; today's provided snack was yogurt with mixed berries. During free play, the children engaged in a variety of activities, including playing with cars, drawing at the table, playing with a large bouncy ball, engaging in pretend play (doing the educator's makeup), and reading books with their educator. Educators indicated that the children are currently interested in painting, Christmas, specifically the classroom Elf, and sensory play.

Documentation was visible throughout the rooms, including photographs, artwork, learning stories, learning webs, and individual portfolios. The rooms were well organized and inviting, offering a varied supply of age-appropriate materials, books, and toys.

Educators demonstrated positive interactions by using encouraging language and gentle reminders. They asked open-ended questions, listened actively, and extended children's ideas through conversations.

A clearly visible and prominent area was designated for posting the facility license, current monitoring reports, and any orders for compliance. Additional documents observed included incident logs, the menu, two staff files, daily attendance records, and monthly emergency evacuation and fire drill documentation.

A conversation took place with the Operator regarding the following:

- ☐ Educators to ensure that art activities are open-ended, allowing children to explore and experiment with a variety of materials. This approach supports children in expressing themselves freely, fostering creativity, critical thinking, and personal expression, in alignment with the New Brunswick Curriculum Framework. The Operator shared that educators plan to take professional development on open-ended art.
- ☐ Educators to ensure that incident logs include the following information: the child's name, date, time, the injury that occurred and care provided, a description of what happened, and the parent's signature.

General Comments

- ☐ Educators to ensure that all art materials are stored on a low shelf and are always accessible to children.

original signed by
Amanda Wills

Signature of Early Learning and Childcare Licensing Staff

December 02, 2025

Date

original signed by
Melanie Fouchere

Signature of Operator/Designated staff

December 02, 2025

Date

"I hereby acknowledge receipt of this report"