

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator 700365 NB Inc.	Licence Number 2019620	Inspection Date October 22, 2020	
Facility Name The Children's Academy Two Nations Crossing 2019		Telephone Number (506) 450-5841	
Address 570 Two Nations Crossing Fredericton NB E3A 5V9			
Name of Early Learning and Childcare Licensing Staff Nancy Glendenning		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Oct 29, 2020	
Comments: Please provide proof for the staff that have their ECE or 90 hours training.			
11(c)(ii) The qualifications and training requirements for administrators and educators are as follows: (c) at a full-time or part-time early learning and childcare centre, (ii) on and after July 1, 2020, (A) at least 50% of educators must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister, and (B) an administrator must hold a one-year Early Childhood Education Certificate or training that is equivalent in the opinion of the Minister.	11(c)(ii)	Oct 29, 2020	
Comments: The administrator of this facility has proof of her ECE. Operator stated that facility is meeting this requirement for educators. Please provide proof and place in each educators file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Oct 29, 2020	
Comments: Some of the children's files are missing medicare numbers and expiry dates.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Oct 29, 2020	
Comments: Some of the files re missing two emergency contacts.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Oct 29, 2020	
Comments: Some files are missing copies of the immunization records or waivers.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Oct 29, 2020	
Comments: Please include training qualification certificates and diplomas in staff files.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Oct 29, 2020	
Comments: Please ensure that each staff member has a description of their duties and responsibilities in their file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Oct 29, 2020	
Comments: Please ensure that each staff has a signed statement stating that they have read and understood the regulations under the Act. This includes all educators and operator.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Oct 29, 2020	
Comments: Please ensure that there is a current copy of the criminal record check and vulnerable sector check in all educators and Operators file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Oct 29, 2020	
Comments: Please ensure that there is a current copy of each person's social development check in all educators and Operators file.			
28(3) The premises of a licensed facility shall comply with (a) lighting, ventilation and other general health standards under the Public Health Act.	28(3)(a)	Oct 29, 2020	
Comments: This is in reference to the general health guidelines only, with regards to Covid-19. Please get family household members from parent(s) and please ensure that screening questionnaire is being filled out by essential workers who are coming into the facility.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Oct 29, 2020	
Comments: Please ensure that all toxic products are stored under lock and key.			
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Oct 29, 2020	
Comments:			
48(4) If an infant is receiving services at a licensed facility, the operator shall (b) ensure that an infant who is bottle-fed is not fed in a crib.	48(4)(b)	Oct 29, 2020	
Comments: Please ensure that infants are never given a bottle, laying down for sleep.			

General Comments

Please ensure that renewal package including application, fee, and insurance is forwarded to the Department 90 prior to expiry.

A purposefully planned and documented program is evident. Educators are using learning stories and children's work to demonstrate their learning. Please continue to build on an open-ended child-centred learning

General Comments

environment. Continue to encourage children to share their ideas and involve them in the flow of their day.

Children were happily playing upon the Licensing Staff's arrival. A variety of toys and experiences are made available for the children. Each age group engaged in outdoor play at different periods of times. Educators were observed interacting with the children on a continuous basis by speaking to them at their level or playing with them.

Incident Reports are being filed in the children's files. Advised Operator to keep non-reportable and reportable incident forms separated.

There was toxic products stored in the washroom and office that are not currently locked. Please be advised that even if the products are out of the reach of the children or in office, they still must be locked under lock and key.

Discussed the storage of medication with operator. Medication that does not require to be put into fridge is stored in the office in a locked cabinet. Advised operator to purchase a lock box for any medication that could potentially have to be stored in the fridge in the future.

Upon discussion with an infant room educator, the licensing staff became aware that an infant child is being put down to sleep with a bottle. Regulation 48(4) states that the educator shall hold the bottle at all times during the feeding of an infant who is bottle-fed unless the infant is able to hold the bottle himself or herself and ensure that an infant who is bottle-fed is not fed while laying down. After discussion with the educator, please be advised that the child who can hold their own bottle can sit on their cot to drink the bottle but it must be taken away once the child lays down.

Please ensure the name of Operator and Administrator is changed on both bulletin boards as this can be confusing for some people.

original signed by
Nancy Glendenning

Signature of Early Learning and Childcare Licensing Staff

October 22, 2020

Date

original signed by
kyle phillips

Signature of Operator/Designate

October 22, 2020

Date