

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Nevan Enterprises Inc.	Licence Number 2019609	Inspection Date January 30, 2025	
Facility Name Wee College Salisbury		Telephone Number (506) 372-5422	
Address 3118 Main Street Salisbury NB E4J 2L6			
Name of Early Learning and Childcare Licensing Staff Stephanie Hickey		Position Title Quality Assurance Monitor	
Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the name, address, and telephone number of the child's practitioner. The Quality Assurance Monitor reminded the on-site administrator that all child records must include this information.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the full address for both emergency contacts, one was missing the full address for one emergency contact, and one listed an emergency contact with an address more than an hour away. The Quality Assurance Monitor reminded the on-site administrator that all child records must include the name, address, and telephone number of at least two emergency contacts. Additionally, the Quality Assurance Monitor emphasized the importance of ensuring that full addresses are entered to confirm that emergency contacts reside within an hour's distance.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (v) the child's health history and a copy of the record of immunizations or a copy of an exemption.	24(1)(b)(v)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, two was missing the child's health history including a copy of the immunization record or a copy of the exemption. The Quality Assurance Monitor reminded the on-site administrator that all child records must include the child's health history including a copy of the immunization record or a copy of the exemption.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (b) permitting, in the case of illness or soiled clothing, the child to shower or bathe or showering or bathing the child.	27(b)	Feb 04, 2025	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: Out of the 11 child records reviewed, one was missing the signed consent for bathing or showering in the event of illness or soiled clothing. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for bathing or showering in the event of illness or soiled clothing.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the signed consent for administering medication. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for administering medication.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (d) permitting the administration of emergency care to the child.	27(d)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the signed consent for emergency care. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for emergency care.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (e) permitting the child to leave the licensed facility with a person authorized by the parent or guardian.	27(e)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the signed consent for releasing child to anyone other than parent. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for releasing child to anyone other than parent.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (f) permitting the child to participate in an outing.	27(f)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the signed consent for outings and excursions off premises. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for outings and excursions off premises.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (g) transporting or providing for the transportation of the child.	27(g)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, one was missing the signed consent for transporting the child or providing transportation. The Quality Assurance Monitor reminded the on-site administrator that child records must contain the signed consent for transporting the child or providing transportation.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Feb 04, 2025	
Comments: During the monitoring inspection, the Quality Assurance Monitor observed that art and craft materials were not accessible to children in all three infant rooms. When questioned about the availability of crayons and markers, the on-site administrator explained that these materials were only provided during planned craft activities to prevent infants from putting them in their mouths. The Quality Assurance Monitor reminded the administrator that crayons and markers could be stored in a clear, covered container on an easily accessible shelf to allow children the opportunity to express their interest in coloring. Following this discussion, the administrator made crayons and markers available in two of the three rooms.			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (a) labelled with the name of the child.	40(1)(a)	Feb 04, 2025	
Comments: During the monitoring inspection, the Quality Assurance Monitor observed four water bottles that were not labeled with the child's names. The Quality Assurance Monitor reminded the on-site administrator that all children's personal belongings must be labeled with the child's name.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
47(1) An operator of a licensed facility shall refuse admission to a child if satisfactory proof of the immunizations required by the Public Health Act or the regulations under that Act is not provided.	47(1)	Feb 04, 2025	
Comments: Out of the 11 child records reviewed, two was missing the child's health history including a copy of the immunization record or a copy of the exemption. The Quality Assurance Monitor reminded the on-site administrator that all child records must include the child's health history including a copy of the immunization record or a copy of the exemption.			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Feb 04, 2025	
Comments: During the monitoring inspection, the Quality Assurance Monitor observed one lunch bag that was not labeled with the child's name. The Quality Assurance Monitor reminded the on-site administrator that all food brought from home must be labeled with the child's name.			
9(1) The child-to-staff ratio is one educator for each of the following groups of children of the same age receiving services at a full-time or part-time early learning and childcare centre: (a) three infants or fewer; (b) five children or fewer who are two years of age; (c) eight children or fewer who are three years of age; (d) ten children or fewer who are four years of age or older, but who are not yet attending school; and (e) 15 school-age children or fewer.	9(1)	Jan 28, 2025	Jan 28, 2025
Comments: During the monitoring inspection, the Quality Assurance Monitor observed that in one of the infant rooms, a single educator was left in the classroom with five infants while the other educator left to change the diaper of one child. The Quality Assurance Monitor reminded the educators and the administrator that when an educator leaves the room, they must take enough children with them to maintain the required staff-to-child ratio. Deficiency is now compliant.			

General Comments
<p>The Quality Assurance Monitor conducted a monitoring inspection on-site.</p> <p>During the inspection, it was observed that incident records were being completed appropriately.</p> <p>The Quality Assurance Monitor also observed children engaging in various activities, including eating snacks, playing outdoors, and making crafts.</p>

original signed by
Stephanie Hickey

Signature of Early Learning and Childcare Licensing Staff

January 29, 2025

Date

original signed by
Alex Hatfield

Signature of Operator/Designate

January 29, 2025

Date