

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator YMCA of Southwestern New Brunswick Inc.	Licence Number 2019607	Inspection Date March 12, 2025	
Facility Name YMCA - Loch Lomond - ASP		Telephone Number (506) 343-3114	
Address 25 Evergreen Avenue Saint John NB E2N 1H3			
Name of Early Learning and Childcare Licensing Staff Britta Garnett		Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
21 A licensee shall post the following documents in a clearly visible and prominent place in the facility associated with the licence: (a) the licence; (b) a report provided under section 23; (c) an order issued under section 28; and (d) a probationary license issued under section 29.	21(a) – (d)	Mar 17, 2025	
Comments: Monitoring Inspection and Renewal Inspection reports not posted on Parent Board. To be posted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Mar 17, 2025	Mar 12, 2025
Comments: Two staff files missing from site, job descriptions were sent via email for QA Monitor to confirm during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Mar 17, 2025	
Comments: New staff file review. One staff file missing signed statement. To be added. Two staff files missing from site, signed statements were sent via email for QA Monitor to confirm during inspection.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (v) a copy of a criminal record check or vulnerable sector check, as the case may be.	24(1)(c)(v)	Mar 12, 2025	Mar 12, 2025
Comments: Two staff files missing from site, Criminal Record Checks were sent via email for QA Monitor to confirm during inspection. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vi) a copy of a check with the Department of Social Development.	24(1)(c)(vi)	Mar 12, 2025	Mar 12, 2025
Comments: Two staff files missing from site, Social Development Checks were sent via email for QA Monitor to confirm during inspection. Deficiency is now compliant.			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Mar 12, 2025	
Comments: New staff file review. One staff file missing First Aid/CPR Certificate. To be added to file. Staff not to be left alone with children until First Aid/CPR is completed, and certificate is on site. Two staff files missing from site, First Aid Certificates sent via email for QA Monitor to confirm during inspection.			

<p>General Comments</p> <p>Monitoring Inspection:</p> <p>Children and educators observed engaged in a variety of activities this afternoon including drawing, sewing, small world creations, Lego, card and board games, and gross motor activities. Each environment is set-up with a variety of materials and invitations for the children to explore freely. QA Monitor discussed using real life materials for dramatic play for older school-age children. A plan is in place to add more dramatic play materials to the environment that is set-up in the gym.</p> <p>Purposeful planning is evident through documentation on planning sheets that supports the children's current interests (art, sewing, basketball, hockey and small world play).</p> <p>Yogurt and cereal were served for snack today. Monthly fire drills are documented. Daily attendance records are completed and accurate.</p> <p>New staff file (3) review was completed. Two relief staff were on site without their files. Ensure relief staff have a file on site or with them for their shift.</p> <p>Parent Board - Inspector and Administrator contact information to be updated.</p>
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original signed by
Britta Garnett

Signature of Early Learning and Childcare Licensing Staff

March 13, 2025

Date

original signed by
L. Mullins - Buchanan

Signature of Operator/Designate

March 13, 2025

Date