

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator LITTLE HARVARD EARLY LEARNING CENTRE INC	Licence Number 2019591	Inspection Date October 13, 2021	
Facility Name Little Harvard Early Learning Centre-Gondola Point Campus		Telephone Number (506) 632-1300	
Address 259 Gondola Point Road Rothesay NB E2E 1Z9			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Oct 29, 2021	
Comments: New staff has not yet been enrolled in 90 hour Intro to ECE course. Another staff member is missing proof of enrollment within ECE program within file. Proof of enrollment for both course and program to be added to staff files.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Oct 29, 2021	
Comments: Some purposeful planning was observed today (ex: sensory invitation set up within school age room), however additional evidence of this is required. What other materials and equipment could be added to support current interests (ex: transportation within the infant room, and animals within preschool room)? What activities have been completed to support and expand on this interest? Ensure invitations are being set up for the children to explore daily based on current topics of interest within each environment.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Nov 12, 2021	
Comments: Random review of child files. One child only had one emergency contact listed within child profile. Another emergency contact must be added.			
30(3) An operator shall maintain the indoor play area of a licensed facility to ensure the safety of the children.	30(3)	Nov 12, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Infant room: Paint is chipping on window ledge within infant room. To be repaired/repainted.</p> <p>Preschool room: Wall near washroom is unclean and requires cleaning. Window ledge within the preschool washroom also requires cleaning.</p> <p>Disinfectant spray was noted on window ledge and inside low shelving unit within school age room. Disinfectant spray must be stored out of children's reach.</p>			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Oct 18, 2021	
<p>Comments: An extension cord was noted to be poking through a hole on the veranda outside of the building. The children pass through this area to access outdoor play areas. This extension cord was reported to not work-to be removed.</p> <p>There is another extension cord coming out of the building and dangling near the top of the fence within the preschool outdoor play area. This was pointed out during the inspection and requested that the cord be affixed to the building and not within the children's reach.</p> <p>A piece of insulation was noted on the ground inside the preschool outdoor play area at time of inspection. This was discarded today.</p> <p>Broken materials and equipment were noted within outdoor play area. Broken play house outside of fenced in play area-to be removed.</p> <p>There are toys that are cracked/broken, unclean within the outdoor storage tote within the preschool area. Materials and equipment within the tote to be inspected and broken items discarded. These should be checked and cleaned routinely.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Oct 19, 2021	
<p>Comments: Creative art materials were not sufficient for the amount of children present within the after school program. An art caddy was noted on the window ledge with limited creative art supplies. Paper (colored and white), collage materials, loose parts, items from nature (to be used for creative art purposes), beads, string, clay etc. are some possible items that could be added.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (b) arranged on low, open shelves and accessible to the children receiving services at the licensed facility,	32(1)(b)	Oct 18, 2021	
<p>Comments: Only a small caddy of creative art supplies were accessible to the school age children. Educator reported that creative art materials are stored within the educators shelving unit which is turned inward toward the wall causing it to be inaccessible to the children.</p> <p>A variety of creative art materials must be accessible at all times for the children to freely explore as they wish.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Nov 12, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Infant room: Fisher price rocking chair requires cleaning as dust/debris is collecting. Books that are torn or in poor repair to be removed/ replaced. Pack n plays being used for sleep within the nap room are collecting sand and debris under the mattresses and require deep cleaning.</p> <p>Preschool room: Some items are in poor repair. The doll house is missing a piece of flooring, the stairs and furniture was noted to be broken. Fire truck was also in poor repair-to be replaced. Sensory bin containing sand had broken clothespins-to be removed.</p> <p>After school program: Spiral car track was unclean and requires cleaning. The rug underneath the chalkboard is frayed, to be replaced. Doll house is in poor condition (unclean, marker, stains on floor, broken flooring), to be removed/replaced. Some bins (Barbie clothes) are collecting debris-to be cleaned.</p>			
33(1) An operator of a licensed facility shall provide outdoor play area materials and equipment that are varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	33(1)	Nov 12, 2021	
<p>Comments: Preschool, infant and school age outdoor play areas require additional outdoor play materials. Examples of materials that could be added to infant and preschool areas are pots, pans, wooden spoons, bowls, blocks, balls, shovels, art materials, small cars and trucks, musical instruments. Both the infant and preschool areas have a play kitchen/mud kitchen, but limited or no accessories to support these areas. The preschool mud kitchen is missing the bin/container for the sink, to be replaced. The school age children appeared to enjoy exploring the forest area outside of the fenced in play area today. Additional materials like loose parts, containers, shovels, trays, tongs, storage totes and tables will support the children's interest and allow them to organize and preserve their findings and creations outdoors.</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Nov 12, 2021	
<p>Comments: Lysol wipes were found on a low shelf within the after school program. The shelf is being used for educators supplies and is turned inward toward the wall. Lysol wipes must be locked up by lock and key as they are toxic. Discussed with educator who confirmed they would be removed on day of inspection. Household paint remains in storage area off after school program (as noted on last year's renewal inspection, November 5, 2020). There is a lock on the storage room doorknob, and a hook lock near the top of the door, however, paint needs to be locked up by lock and key. If a lock with keyhole is to be installed at a later date, paint and toxic products are to be removed and stored elsewhere until completed. (Previous comply by date of Nov. 6/2020).</p>			
41(3) An operator of a licensed facility shall (a) post diaper-changing procedures in diaper-changing areas.	41(3)(a)	Oct 15, 2021	
<p>Comments: Diaper changing procedures were not posted within the preschool or school age room. To be added to wall near changing supplies.</p>			
50(1) An operator of a licensed facility shall maintain a chronologically filed daily incident log relating to the health, security and well-being of the children receiving services at the licensed facility.	50(1)	Oct 18, 2021	
<p>Comments: Some non-reportable incident reports were not filed within incident log books. One report was found within educators binder (from May 2021) and others were found within a child's file. The reports found within the child's file were incomplete and missing information. Ensure all required information is documented on these reports. Review page 45, section 6.6.1 Incident Log of Operator Manual for ELC facilities. Only reportable incidents are kept within the child's file.</p>			

### General Comments

Completed renewal inspection today.  
The children were observed within indoor and outdoor environments, and during lunch time routine.

## General Comments

Hand washing and diaper changing routines were also observed today.

There was a new staff on site today, file reviewed. This staff member must be registered for the 90 hour Intro to ECE course.

The educators were observed speaking kindly to the children. Educators within the infant room engaged the children with songs and singing as they prepared for lunch to be delivered. A healthy lunch was served today (pulled pork, rice, veggies and milk).

Outdoor play equipment remained inside play house within infant fenced in play area after the children went outdoors today. Ensure all materials and equipment are taken out of play houses during outdoor play time to ensure accessibility.

Documentation was visible within each environment in the form of webs, creative art and photos of the children and their learning. Most documentation pieces had dates indicated, but ensure this is identified on all pieces (ex: webs). Recommending that educators post documentation at the children's level for them to easily revisit in an effort to prompt further learning.

Ensure time spent on creative art projects is promoting individualized creativity and that the children lead their work. Open ended art should be encouraged over "pre-made or pre-cut crafts." Some "pre-cut crafts" were observed within the school age room today. Children also reported that educator completed the cutting on certain projects. School aged children should be encouraged to use their own creativity and complete projects independently whenever possible.

Discussed ideas for designing the environment within the closet area in upstairs preschool. Recommended pin pointing the children's current interests and designing a dramatic play space surrounding that topic.

The warm lighting and items from nature that have been added to the school age children's room give the environment a warm, home like feel. There were sensory materials (colored water and sand) set up as an invitation for the school age children to explore prior to their arrival today. The children were eager to explore this but first ate snack and then were expected to join circle for afternoon meeting. Ensure that afternoon meeting is optional and that children are free to join and leave to explore other areas of interest as they wish. Today the children were observed to be fidgety and active and did not appear overly interested in an afternoon meeting. Ensure the daily routine is flexible to allow for changes when warranted and responds to the children's needs.

The school age children explored an atlas today and were engaged with their educator to find different parts of the world. Not all children were interested in this topic but a few were eager to find where they were born on the map and to learn more. How could this topic of interest be extended for these children?

There is a sign posted within the entry way that states the facility is peanut free. Please indicate that there is a life threatening allergy to nuts on site and if the parent/guardian provides consent, the child's name can also be posted with the allergy.

original signed by  
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

October 13, 2021

Date

original signed by  
Angela MacCallum

Signature of Operator/Designate

October 13, 2021

Date