

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Monitoring Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator The Boys & Girls Club of Saint John, Inc.		Inspection Date December 15, 2025
Facility Name Seaside Park After School Care		Licence Number 2019490
Address 627 Havelock Street Saint John NB E2M 2V4		Telephone Number (506) 634-2011
Type of Facility Part-time Early Learning and Childcare Centre	Maximum Number of Children 60	Ages of Children SCHOOL-AGE
ELCC Licensing Staff Amanda Wills	Position Title Quality Assurance Monitor	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (vii) a copy of a valid first aid certificate and a valid cardiopulmonary resuscitation certificate for each administrator and educator.	24(1)(c)(vii)	Jan 12, 2026	
Comments: One staff member is missing a copy of a valid First Aid (FA) certificate and a valid Cardiopulmonary Resuscitation (CPR) certificate. The educator cannot be left alone with children until the required certifications are completed. Proof of valid FA/CPR certification to be added to file once completed.			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Dec 15, 2025	Dec 15, 2025
Comments: The black storage locker was not locked at the time of inspection. Toxic products, chemicals products and cleaning supplies are to be locked and inaccessible to the children. Corrected during inspection. Deficiency is now compliant			

General Comments
<p>A Monitoring Inspection occurred in the afternoon on December 15, 2025</p> <p>The school age children were observed in both the indoor and outdoor environments, including transitions between the two. Transitions were supported by educators using visual cues and gentle verbal prompts.</p> <p>Gym Group: The children were observed engaged in a variety of activities that included playing basketball, riding on the scooter boards, doing Yoga, playing baseball and badminton alongside the educator. The educators indicated that the children are currently interested in Imaginative play, group games, scavenger hunts, and sports. The children then transitioned to outdoors where they were observed swinging on the swings and sliding on the ice.</p> <p>Cafeteria Group: The children were observed engaged in a variety of activities that included building with Lego, making cookies with their educator, playing with the dolls and several children were observed eating snack with handwashing occurring beforehand. The educators indicated that the children are currently interested in sliding outdoors, sports, group games, building Lego, open ended art such as painting, and gross motor activities.</p>

General Comments

A clearly visible and prominent area was designated for posting the facility's license, current monitoring reports, and any orders for compliance. Additional documentation observed included incident logs, daily attendance records, one staff file, and records of evacuation and monthly fire drills.

A conversation took place with the administrator regarding the following:

- Educators are to add descriptions and dates to the photo documentation book and ensure that the children's learning documentation is recent.
- Administrator to ensure that a separate attendance sheet is maintained for Inclusion Support Workers. When children move between groups or do not stay with their assigned group, the Government Attendance Sheets must accurately reflect the group/room the children are in.
- The stationary equipment contains rotting wood and exposed spikes. Children are not permitted to access these areas of the playground until repairs have been completed.
- Educators are to ensure that materials are brought outdoors for children to use during outdoor time.
- Educators are to ensure they are signing in and out on the staff attendance sheet. Licensing observed that staff had not signed out on last week's attendance sheets, and no staff attendance sheet was available on the day of inspection.

original signed by
Amanda Wills

Signature of Early Learning and Childcare Licensing Staff

December 16, 2025

Date

original signed by
Jill Farrar

Signature of Operator/Designated staff

December 16, 2025

Date

"I hereby acknowledge receipt of this report"