

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Gunningsville Baptist Church Inc.	Licence Number 2003952	Inspection Date January 11, 2024	
Facility Name GBC Early Learning Centre		Telephone Number (506) 377-8536	
Address 160 Old Coach Road Riverview NB E1B 1N8			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall-LeBlanc		Position Title Inspector	
Order for Compliance	Regulation	Date to be corrected	Date corrected
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jan 25, 2024	
Comments: Programming of the daily activities for the school aged group could not be provided to the inspector. Administrator must ensure that purposely planned daily programming be documented.			
22 The daily routine of a licensed facility shall include (a) outdoor play for at least one hour in each four-hour block of time when the majority of children receiving services are in attendance except in the following circumstances: (i) the wind chill is below -20 °C; (ii) the temperature is below -20 °C; or (iii) the temperature is 33 °C with humidity or above.	22(a)	Jan 11, 2024	
Comments: Inspector observed that 2 groups of children did not go outside for at least 1 hour in every 4-hour time period. A discussion was had with staff regarding the fact that the children do go outside earlier in the morning and later in the afternoon. As the children do not go outside for 1 hour every 4 hours, changes must be made to the daily routine in order to ensure that this Regulation is respected.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Jan 25, 2024	
Comments: 2 out of 11 of the audited children's records are missing the full address of the medical practitioner. Administrator must ensure that all required information be indicated in the children's records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jan 25, 2024	
Comments: 1 out of 11 of the audited children's records are missing the full address of an emergency contact. This file also has a parent indicated as an emergency contact, which is not permitted. Administrator must ensure that all required information be indicated in the children's records.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (f) daily attendance records of the children on forms provided by the Minister.	24(1)(f)	Jan 11, 2024	Jan 11, 2024

Order for Compliance	Regulation	Date to be corrected	Date corrected
<p>Comments: Inspector observed that the children's departure time was not indicated on the daily attendance record for 2 children. This was addressed with the educators, who indicated the children's departure time immediately. Deficiency is now compliant</p>			
31(3) An operator shall maintain the outdoor play area of a licensed facility to ensure the safety of the children.	31(3)	Jan 11, 2024	
<p>Comments: Inspector observed a yellow chair in the outdoor play area that is broken, making an area of it sharp. Staff indicates that the chair is currently frozen in the ground. Until the chair can be removed, Administrator must ensure that the chair is repaired in a way to reduce the risk of a child injuring themselves. Inspector also observed ice in the preschool play area as well as the school aged play area. Administrator must ensure that the play area is free of ice, in order to ensure the safety of the children.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (a) varied and in sufficient quantity for the number and ages of the children receiving services at the licensed facility.	32(1)(a)	Jan 25, 2024	
<p>Comments: Inspector observed insufficient art material in the Jr. Preschool classroom. Inspector observed scrap papers, a roll of drawing paper, chalk, crayons and 1 cardboard tube. A discussion was had with the educator regarding strategies to store the art material in order to ensure the safety of children.</p>			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Jan 11, 2024	Jan 11, 2024
<p>Comments: Inspector found 2 ripped books in the indoor play area. Educator disposed of these immediately to ensure that the indoor play material is in good condition. Deficiency is now compliant</p>			
39(2) A licensed facility shall have a separate locked storage space that is inaccessible to the children for each of the following: (a) toxic products, chemical products and cleaning supplies;	39(2)(a)	Jan 11, 2024	Jan 11, 2024
<p>Comments: A bottle of insect repellent was found in a child's cubby, in an educator's book bag as well as in a storage space in a classroom that was locked with a child safety lock. 3 bottles of shaving cream were also found in the storage space that was locked with a child safety lock. All toxic products must be placed under lock and key, this was done immediately by staff. Deficiency is now compliant</p>			
40(1) An operator of a licensed facility shall ensure that personal belongings of a child receiving services at the licensed facility that are brought to the licensed facility, including combs, brushes, toothbrushes, towels, washcloths, bedding, pacifiers and soothers, are (c) stored separately for each child.	40(1)(c)	Jan 18, 2024	
<p>Comments: Inspector observed that a pair of snowpants, a neck warmer, mittens and water bottles are not stored in children's personal storage spaces. Administrator must ensure that children's personal belonging are stored separately. Inspector recommends that the children have larger storage bin to store their personal belonging, in order to help ensure that all their belongings can easily fit in their respective bins.</p>			
45(3) If a child has or may be affected by a disease that is required to be reported under the Public Health Act and the regulations under that Act by the operator of a licensed facility, the operator shall (a) complete the forms provided by the Minister.	45(3)(a)	Jan 11, 2024	
<p>Comments: Management of potential illness forms are used as required. However, Inspector observed that the child's departure time and the time that the parent's were notified was not indicated on 2 of the verified forms. Administrator must ensure that all required information be indicated on these.</p>			
46(4) An operator of a licensed facility shall maintain a chronologically filed medication record of all medication administered to a child.	46(4)	Jan 11, 2024	
<p>Comments: Inspector observed that the administration of medication is documented. However, the start and end date that the medication was administered as well as the year that the medication was administered was not indicated. Administrator must ensure that all required information be indicated. The year was added to the documentation during the inspection.</p>			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jan 18, 2024	
<p>Comments: 3 verified lunch boxes did not indicate the name of the child. Administrator must ensure that all food brought from home is labelled with the child's name.</p>			

General Comments

During the time of the inspection, Inspector was unable to observe whether or not there are 2 surfaces in the outdoor play area. This will be verified at a later date. Inspector was also unable to verify the protective surfacing of the stationary equipment, as the ground is currently frozen. A discussion was had with staff regarding the use of stationary equipment during the winter months. As per Section 10.4.10 of the CSA standards states: winter weather conditions reduce the effectiveness of surfacing material. These conditions shall be considered by the operator.

Inspector recommends that the emergency evacuation procedures and the children's allergies be posted on the parent board.

A reminder to ensure that the time of the children's return to the facility be added on the consents for special outings.

Ratio is respected during the time of the inspection.

original signed by

Sarah MacDougall-LeBlanc

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Signature of Early Learning and Childcare Licensing Staff

January 11, 2024

\_\_\_\_\_  
Date

original signed by

Matt LeBlanc

\_\_\_\_\_  
Signature of Operator/Designate

January 11, 2024

\_\_\_\_\_  
Date