

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Gunningsville Baptist Church Inc.	Licence Number 2003952	Inspection Date July 13, 2022	
Facility Name GBC Early Learning Centre		Telephone Number (506) 851-5520	
Address 160 Old Coach Road Riverview NB E1B 1N8			
Name of Early Learning and Childcare Licensing Staff Sarah MacDougall		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
11 The qualifications and training requirements for administrators and educators are as follows: (b) educators must have successfully completed the Introduction to Early Childhood Education course or hold an Early Childhood Education Certificate.	11(b)	Jun 13, 2023	
Comments: One staff member has not completed their Introduction to ECE course. Administrator will send proof of registration to Inspector and will also send proof to the Inspector once the course is completed.			
21 The daily activities of a licensed facility shall be purposely planned in advance and documented and shall respond to the capabilities, needs and interests of each child.	21	Jun 24, 2022	Jul 12, 2022
Comments: Inspector was able to see purposely planned and documented programming while on-site. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Jun 17, 2022	Jul 12, 2022
Comments: The audited children's records had all required information indicated. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Jun 24, 2022	Jul 12, 2022
Comments: The audited children's records had all required information indicated. Deficiency is now compliant			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iii) a description of the staff member's duties and responsibilities.	24(1)(c)(iii)	Jun 17, 2022	Jul 12, 2022
Comments: Required documentation has been added to staff's records. Deficiency is now compliant			

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (iv) a signed declaration confirming that the staff member has read and understood his or her obligations under the Act and this Regulation.	24(1)(c)(iv)	Jun 17, 2022	Jul 12, 2022
Comments: Required documentation has been added to staff's records. Deficiency is now compliant			
25 An operator of a licensed facility shall post in a clearly visible and prominent place on the premises: (a) the daily routine.	25(a)	Jun 17, 2022	Jul 12, 2022
Comments: The daily routine has been posted in the missing classroom. Deficiency is now compliant			
48(2) An operator of a licensed facility may supply food to a child receiving services at the licensed facility that a parent or guardian of the child brings from the child's home if the food is labelled with the child's name and refrigerated, as required.	48(2)	Jun 24, 2022	Jul 12, 2022
Comments: 1 lunch box and 2 water bottles were not labelled with the respective child's name. Administrator added this information while Inspector was on-site. Deficiency is now compliant			

General Comments

During the Inspection, Inspector and Administrator had a conversation regarding whether an employee who is a minor requires their First Aid certification. As employees under the age of 19 must never be left alone with children, a First Aid certification is not required for this employee. Administrator must ensure that this staff is never left alone with children.

Ratio was respected while Inspector was on-site.

original signed by
Sarah MacDougall

Signature of Early Learning and Childcare Licensing Staff

July 13, 2022

Date

original signed by
Janet Perry

Signature of Operator/Designate

July 13, 2022

Date