

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

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|---|----------------------------------|---|----------------|
| Name of Operator Boys and Girls Club of Charlotte County Inc. | | Inspection Date January 05, 2026 | |
| Facility Name Boys and Girls Club of Charlotte County-Milltown | | Licence Number 2018857 | |
| Address 434 Milltown Blvd St. Stephen NB E3L 1J8 | | Telephone Number (506) 466-4300 | |
| Type of Facility Full-time Early Learning and Childcare Centre | Maximum Number of Children 58 | Ages of Children PRESCHOOL SCHOOL-AGE | |
| ELCC Licensing Staff Kiesha Cobbett | Position Title Inspector | | |
| Order for Compliance | Regulation | Date to be corrected | Date corrected |

General Comments

Renewal Inspection:

The pre-k children were observed during their Christmas concert. They showcased their holiday concert attire for licensing staff and sang Christmas songs. The children were also observed playing with action figures, engaging in dramatic play, reading books, and participating in art activities.

The school-age children were observed washing their hands before having trail mix for snack. Educators were seated with the children, engaging in conversations about their day. After finishing their snack, the children went outside.

All classrooms were observed going outside, washing hands, and participating in mealtimes. Educators demonstrated positive interactions with the children. Classroom environments contained age-appropriate materials, positioned at the children's level, and were organized to allow exploration throughout the day.

The following records were reviewed: incident logs, fire drill documentation, monthly review and maintenance plan for all stationary equipment, and daily attendance sheets.

All staff files were reviewed, and a random review of children's files was completed.

Discussion with the Senior Program Director included:

1. Ensure Government Attendance Sheets are accurate and reflect children in attendance.
2. Update Parent Board to include QAM contact information and Communicable Disease Posting.
3. Replace torn puzzle and game boxes.
4. Declutter the pre-k classroom.

The facility is recommended for licensing pending Fire recommendation.

original signed by
Kiesha Cobbett

Signature of Early Learning and Childcare Licensing Staff

January 05, 2026

Date

original signed by
Natasha Reid

Signature of Operator/Designated staff

January 05, 2026

Date

"I hereby acknowledge receipt of this report"