

## Early Learning and Childcare Facility Inspection Report

Type of Inspection:  
Renewal Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of operator Boys and Girls Club of Charlotte County Inc.	Licence Number 2018857	Inspection Date March 10, 2021	
Facility Name BOYS AND GIRLS CLUB OF CHARLOTTE COUNTY--MILLTOWN		Telephone Number (506) 466-4300	
Address 434 Milltown Blvd St. Stephen NB E3L 1J8			
Name of Early Learning and Childcare Licensing Staff Breanne Jones		Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (a) financial records.	24(1)(a)	Mar 31, 2021	
Comments: Financial records are kept at alternate location (Boys and Girls Club of Charlotte County location). An exemption request to be submitted.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Mar 26, 2021	
Comments: Random review of child files. Medical practitioner information missing from one child's file.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (iv) the name, address and telephone number of at least two individuals authorized by the child's parent or guardian to pick up the child and to be contacted in case of an emergency if the parent or guardian cannot be reached,	24(1)(b)(iv)	Mar 26, 2021	
Comments: Random review of child files. Emergency contact number was missing from only emergency contact listed in child's file. Obtain contact number for this contact. Another emergency contact is required as well.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (c) staff member records that include (ii) the staff member's qualifications including the certificates or training referred to in paragraph 11(b) or (c).	24(1)(c)(ii)	Mar 26, 2021	
Comments: Random review of staff files. ECE certificate missing for one staff file.			
27 An operator of a licensed facility shall obtain the written consent of a parent or guardian of a child receiving services at the licensed facility before doing any of the following: (c) permitting the administration of medication in the circumstances set out in section 46.	27(c)	Mar 10, 2021	
Comments: There was no parental consent on record for administration of Reactine medication. Consent must be on file prior to administration.			
32(1) An operator of a licensed facility shall provide indoor play area materials and equipment that are (d) clean and in good repair.	32(1)(d)	Apr 09, 2021	

Order for Compliance	Regulation	Date to be corrected	Date corrected
Comments: The bottom of the brown shelving unit within room 215 is chipping. Backing on this shelf is also in poor repair. To be fixed or replaced.			

### General Comments

Completed renewal inspection today. The preschool is not currently operating due to a lack of interest during COVID-19 pandemic. Both rooms are currently being used for school aged children.

The children were greeted enthusiastically by their educators upon arrival to program. It was evident that the children value the relationship with their educators. Both indoor and outdoor play was observed today. The playground equipment was not used today due to snow/ice conditions. To be assessed at future monitoring inspection. Hand washing routines were observed upon arrival to the program and prior to eating snack.

#### Room 215:

The children were eager to explore new and existing materials (puzzles, books, sensory materials) upon arrival and conveyed excitement when educators shared daily plans. The children were particularly excited to make slime, and explore some new sensory materials that had been added to the environment.

The children within this group were observed to be engaged in creative art, completing puzzles, building Lego and mark making within the "office/teacher desk" dramatic play area during today's inspection. The materials for making slime were ready and set up for the children's arrival today with all required materials. This demonstrates evidence of purposeful planning based on the children's interests. The educators shared the children's enthusiasm in making the slime and supported the children as needed throughout the process. The children were thrilled to be provided with individual small containers to take their creation home.

The children's learning was documented around the room in the form of projects, creative art, photos, and models. The children have recently participated in creating a "Hopes and Dreams tree" made of twigs, beads and hand written hopes and dreams which have been displayed in the window of their room. This demonstrates evidence of valuing individuality and the children's environment.

This room also contains an inviting loose parts center with a variety of loose parts to explore using light tables.

#### Room 116:

The children were observed during snack time, creating with beads and making their own sensory bags using beads, paper and tape today. The children discussed some of their ideas for the future creation of a habitat for the venus fly trap plant within their room. Educator has recently purchased an aquarium to use for this. It would be great to document the children's ideas. How could this be done and displayed in the room to revisit as this is developed?

Interest centers have been created within this room. Recommending that this room continues to add more variety to these centers based on the children's interests. For example, today the children were engaged in creating sensory bags filled with beads. What other materials could be added to this area to extend this interest? Some examples could include funnels, balloons, sand, flour, spoons, cloth materials, patterned tape, gems, etc.). Setting up these materials in an inviting way for the children's arrival will support this interest and spark additional creativity from the children. A dramatic play area has been created with bins containing props and accessories for the children to explore. How could some of these items be displayed/set up on a daily basis to capture the children's attention?

There was some evidence of the children's learning displayed throughout the environment, however, more could be added within this room.

Ensure programming is purposefully planned each day with materials and props set up to support interests.

original signed by  
Breanne Jones

Signature of Early Learning and Childcare Licensing Staff

March 10, 2021

Date

original signed by  
Jessica Smith

March 10, 2021

Signature of Operator/Designate

Date