

Early Learning and Childcare Facility Inspection Report

Type of Inspection:
Follow-Up Inspection

Pursuant to section 21 of the *Early Childhood Services Act*, operators of licensed early learning and childcare facilities must post their most recent inspection report in a clearly visible and prominent place in the facility.

Name of Operator AMY MCEVOY		Inspection Date December 12, 2025
Facility Name Little Steps Havelock		Licence Number 2018799
Address 13 Cross Street Havelock NB E4Z 5E8		Telephone Number (506) 534-2325
Type of Facility Full-time Early Learning and Childcare Centre	Maximum Number of Children 38	Ages of Children INFANTS PRESCHOOL SCHOOL-AGE
ELCC Licensing Staff Monica Maltais	Position Title Inspector	

Order for Compliance	Regulation	Date to be corrected	Date corrected
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (i) the child's name, address, birth date and Medicare number,	24(1)(b)(i)	Nov 21, 2025	Dec 11, 2025
Comments: On December 11, the operator emailed the inspector to confirm that all children's files have been reviewed and are complete, with no missing information. Deficiency is now compliant.			
24(1) For the purposes of subsection 20(1) of the Act, the following records and documents shall be maintained on the premises of a licensed facility: (b) child records that include: (ii) the name, address and telephone number of the child's medical practitioner.	24(1)(b)(ii)	Nov 21, 2025	Dec 11, 2025
Comments: On December 11, the operator emailed the inspector to confirm that all children's files have been reviewed and are complete, with no missing information. Deficiency is now compliant.			

General Comments
No on-site visit was conducted.
The operator sent all missing information to the inspector via email.
All deficiencies have now been corrected and are compliant.

original signed by
Monica Maltais

Signature of Early Learning and Childcare Licensing Staff

December 17, 2025

Date

original signed by
Amy McEvoy

Signature of Operator/Designated staff

December 17, 2025

Date

"I hereby acknowledge receipt of this report"